



16 June 2020

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 22 June 2020 at 6.00pm for consideration of the following business -

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Disclosures of Interest
- (5) Public Forum
- (6) Mayoral Minute
- (7) Confirmation of Minutes - Extraordinary Council Meeting held on 09.06.20
- (8) Matters arising from Minutes
- (9) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (10) Delegates Reports

Yours faithfully

Rebecca Ryan
General Manager

Meeting Calendar 2020

June

| <u>Time</u> | <u>Date</u> | <u>Meeting</u> | <u>Location</u> |
|--------------------|--------------------|--|------------------------|
| 10.30am | 17 June 2020 | Central Tablelands Water Meeting | Canowindra |
| 2.30pm | 19 June 2020 | Upper Macquarie County Council Meeting | Kelso |
| 6.00pm | 22 June 2020 | Council Meeting | Online |

July

| <u>Time</u> | <u>Date</u> | <u>Meeting</u> | <u>Location</u> |
|--------------------|--------------------|--|------------------------|
| 10.00am | 3 July 2020 | Special Central NSW Joint Organisation Board Meeting | Online |
| 6.00pm | 20 July 2020 | Council Meeting | Online |
| 5.00pm | 21 July 2020 | Financial Assistance Committee Meeting | Online |
| 5.00pm | 29 July 2020 | Access Advisory Committee Meeting | CentrePoint |
| 2.30pm | 31 July 2020 | Upper Macquarie County Council Meeting | Kelso |

August

| <u>Time</u> | <u>Date</u> | <u>Meeting</u> | <u>Location</u> |
|--------------------|--------------------|--|------------------------|
| 9.00am | 7 August 2020 | Country Mayors Meeting | Sydney - TBC |
| 10.00am | 7 August 2020 | Traffic Committee Meeting | Community Centre |
| 10.30am | 12 August 2020 | Central Tablelands Water Meeting | Blayney |
| 9.00am | 14 August 2020 | Mining and Energy Related Councils Meeting | Orange - TBC |
| 6.00pm | 17 August 2020 | Council Meeting | Community Centre |
| 10.00am | 27 August 2020 | Central NSW Joint Organisation Board Meeting | Canberra - TBC |

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HELD ON MONDAY 22 JUNE 2020

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By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

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01) MINUTES OF THE PREVIOUS EXTRA ORDINARY COUNCIL MEETING HELD 9 JUNE 2020**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Local Governance and Finance**File No:** GO.ME.3**Recommendation:**

That the Minutes of the Extra Ordinary Council Meeting held on 9 June 2020, being minute numbers 2006/E001 to 2006/E006 be confirmed.

MINUTES OF THE BLAYNEY SHIRE COUNCIL EXTRA ORDINARY MEETING HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 9 JUNE 2020, COMMENCING AT 6.00PM

Present: Crs S Ferguson (Mayor), S Denton (via Zoom), A Ewin (Deputy Mayor), J Newstead, B Reynolds and D Somerville

General Manager (Mrs R Ryan), Acting Director Infrastructure Services (Mr C Harris), Director Planning & Environmental Services (Mr M Dicker) and Executive Assistant to the General Manager (Mrs L Ferson)

ACKNOWLEDGEMENT OF COUNTRY**RECORDING OF MEETING STATEMENT****APOLOGIES****2006/E001****RESOLVED:**

That the apology, tendered on behalf of Cr David Kingham, be accepted.

(Reynolds/Newstead)
CARRIED

DISCLOSURES OF INTEREST

The General Manager reported the following Disclosure of Interest forms had been submitted:

| Councillor/ Staff | Interest | Item | Pg | Report | Reason |
|--------------------------|-----------------------------|-------------|-----------|---------------------------------------|--|
| Cr Somerville | Non Pecuniary (Significant) | 2 | 12 | Orange360 Funding Agreement 2020-2024 | Cr Somerville is an unpaid director of TDO Limited (trading as Orange 360), which currently relies on funding from its 3 Council members (including Blayney) for tis financial viability |

CONFIRMATION OF MINUTES**MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 18
MAY 2020****2006/E002 RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 18 May 2020, being minute numbers 2005/001 to 2005/018 be confirmed.

(Ewin/Somervaille)
CARRIED

MATTERS ARISING FROM THE MINUTES

Cr Reynolds asked the General Manager for an update on the sale of 2 blocks in Frape Street, Blayney. The General Manager advised that there have been discussions with a housing provider. Marketing will progress in the next few weeks.

Cr Somervaille, having declared an interest, left the Chambers.

EXECUTIVE SERVICES REPORTS**ORANGE360 FUNDING AGREEMENT 2020 - 2024****MOTION:**

That Council:

1. Approve the execution of the 4 year Funding Agreement between Council and TDO Limited trading as Orange360 for \$60,000 pa (CPI indexed annually).
2. Endorse Cr Somervaille as the nominated Council representative and delegate on the Orange360 Board for the remaining term of Council (September 2021).

(Ewin/Newstead)

An **AMENDMENT** was moved by Cr Reynolds and seconded by Cr Newstead that Council:

1. Approve the execution of the 2 year Funding Agreement between Council and TDO Limited trading as Orange360 for \$60,000 pa (CPI indexed annually).
2. Endorse Cr Somervaille as the nominated Council representative and delegate on the Orange360 Board for the remaining term of Council (September 2021).

(Reynolds/Newstead)

The amendment was put and lost. The original recommendation became the substantive motion and was put.

2006/E003 RESOLVED:

That Council:

1. Approve the execution of the 4 year Funding Agreement between Council and TDO Limited trading as Orange360 for \$60,000 pa (CPI indexed annually).

2. Endorse Cr Somerville as the nominated Council representative and delegate on the Orange360 Board for the remaining term of Council (September 2021).

(Ewin/Newstead)

CARRIED

Cr Somerville returned to the Chambers.

DEVELOPMENT COORDINATOR PROGRAM

2006/E004 RESOLVED:

That Council;

1. Continue to fund and support the Development Coordinator Program from July 2020 to June 2024 with a total budget of \$30,000 per annum.
2. Return \$30,000 to the Village Enhancement Program for local community infrastructure shared between Blayney and villages.
3. Offer the Blayney Town Association a Funding Agreement for \$10,000 per annum from July 2020 to June 2024 for the Blayney Development Coordinator position.
4. Offer a new 4 year Consultancy Agreement of \$10,000 per annum, from July 2020 to June 2024 for the current Blayney Development Coordinators for Southern and Northern Villages

(Reynolds/Ewin)

CARRIED

CORPORATE SERVICES REPORTS

COVID RESPONSE SPORTING HIRE FEES FINANCIAL SUPPORT

2006/E005 RESOLVED:

That Council approve a reduction of 19/20 Sporting Facility Hire Fees Income by an amount of \$7,504 (\$6,822 ex GST) and reimburse in full or 50% Seasonal Hire Fees as paid in advance to the following clubs:

| Sporting Club | Reimbursement (inc GST) |
|---------------------------------------|--------------------------------|
| Blayney Junior Rugby League | \$1,473 |
| Blayney Rams Rugby Union | \$2,247 |
| Millthorpe Junior Soccer | \$833 |
| Carcoar & District Pony Club | \$548 |
| Central Western Dressage | \$840 |
| Orange Equestrian Club | \$840 |
| Millthorpe Mozzies – Junior Rugby 50% | \$275 |
| Blayney & District Netball 50% | \$447.75 |
| Total | \$7,504 |

(Ewin/Newstead)

CARRIED

INFRASTRUCTURE SERVICES REPORTS

DEVELOPMENT SERVICING PLAN FOR SEWERAGE SERVICES

2006/E006

RESOLVED:

That Council adopts the Development Servicing Plan 2020 for Sewerage Services.

(Somerville/Ewin)

CARRIED

There being no further business, the meeting concluded at 6.33pm.

The Minute Numbers 2006/E001 to 2006/E006 were confirmed on 22 June 2020 and are a full and accurate record of proceedings of the Extra Ordinary Meeting held on 9 June 2020.

Cr S Ferguson
MAYOR

Mrs R Ryan
GENERAL MANAGER

02) CENTREPOINT OPERATIONAL REVIEW**Department:** Executive Services**Author:** Director Planning and Environmental Services**CSP Link:** 4. Community, Sport, Heritage and Culture**File No:** GO.ME.1**Recommendation:**

That Council;

1. Proceed to issue YMCA with an Agreement, for up to 2 years, to provide the operational management of CentrePoint Sport and Leisure Centre Blayney in 2020/21.
2. Authorise the General Manager to negotiate and execute the Management Agreement and associated documentation with YMCA for the operational management of CentrePoint Sport and Leisure Centre Blayney in financial year 2020/21.
3. Notes that a further report will be brought back to Council, prior to the September QBRS to vote the required supplementary funds to the 2020/21 Operational Plan following acceptance of the Management Agreement.

Reason for Report:

Last year when Council agreed to progress the CentrePoint Sport and Leisure Centre Swimming Pool Refurbishment project, it was requested that an operational review of all services and operations be undertaken prior to reopening in 2020.

Council were concerned with the declining memberships, and increasing financial impost on Council operations as a whole. The review whilst the facility was closed has provided an opportunity to identify efficiencies and consider means of increasing membership, users and revenue.

An internal working group comprising of CentrePoint, Finance and senior staff considered all operations of the facility, human resources, financial, governance and reputational risk issues associated with Council operating an aquatic, health and fitness sporting facility.

Report:

The Operational Review undertaken has been provided to Councillors under separate cover as a confidential attachment.

The summary of findings from the operational review include;

- It is difficult to analyse the financial performance of individual services at CentrePoint because financial data is not accounted for on an individual service basis.
- A review of opening hours of the Swimming Pool, which are currently the same in both winter and summer months.

- Local Government legislative compliance and BSC Policies are more stringent and onerous than leisure facilities managed by private operators or external providers. Essentially CentrePoint is not competing on a level playing field, which limits the ability to increase patronage, flexibility and income.
- The high reliance on casual staff and impact this has on staff training and professional development.
- Learn to Swim inefficiencies, including private operators.
- Fitness classes which are conducted not on a user needs basis, but rather on when instructors were available and based on their strengths
- Children's programs are not sustainable.
- Crèche services are underutilised.
- CentrePoint currently offers minimal services for disabled, elderly and younger members of our community.
- There is opportunity for additional youth programs and use of the dry courts.
- The decline in multisports and team social sport competitions with none coordinated for the past 3 years.
- The range and number of membership categories offered are too broad and confusing.
- Fitness Passport has been very successful and provides a good return for the services accessed by members.
- Membership numbers and the unsupervised gym access, which within the first month over 241 individuals were inducted and over 20 new memberships issued.
- Council does not capture, reflect or report the true resource implications of CentrePoint providing Administration, Finance, IT, HR, Risk and Management oversight.
- If Council retains operational management, CentrePoint will not maximise or reach its full potential for patrons, the community or Council.
- If Council seeks to retain operational management of CentrePoint, even with attraction of a qualified and experienced Manager, Council staff will need to dedicate a significant amount of time to ensure the objectives of the operational review, including; increased patronage, maximised income yield, increased efficiency, increased accountability, increased supervision, ensuring aquatic and leisure legislation is adhered to, local government legislative and Council Policy compliance is achieved.

Options

It is acknowledged many Councils own and operate swimming pools (particularly outdoor ones for 6 months of the year), however it is rare for a small rural Council like Blayney to own and operate an entire indoor leisure Centre in one complex which is open year round.

There are 2 options available to Council regarding the ongoing management of the Centre.

1. Council retain operational management CentrePoint, or
2. Council engages an External Operator to manage CentrePoint.

Should Council retain the operational management of CentrePoint it is recommended that in addition to a change in pool opening hours in winter and summer, adherence to Learn to Swim programs and Fitness Class schedules with minimum numbers and a new staff structure be implemented with additional life guards employed to ensure compliance with Royal Life Saving Guidelines.

In addition, Council must allocate the full cost of administration, financial management and IT Support to the CentrePoint operational budget which is an additional \$146,000.

Irrespective of which management model Council resolves to proceed with, it is recommended the pool hall hours are changed to those in table 1.

| Days | Current hours (85 hours per week) | New Winter Hours (80 hours per week) From 2 nd Saturday April | New Summer Hours (89 hours per week) From 2 nd Saturday October |
|---------------------------|--------------------------------------|---|---|
| Monday to Thursday | 5.30am-8.30pm | 6am-6pm | 6am - 7.00pm |
| Friday | 5.30pm-6.00pm | 6am- 6pm | 6am -7.00pm |
| Saturday | 9.00am-5.00pm | 9.00am-4.00pm | 9.00am-6.00pm |
| Sunday | 10.30am-3.00pm | 10.00am-4.00pm | 10.00am-6.00pm |

Table 1: Proposed changed pool opening hours.

Risk/Policy/Legislation Considerations:

Legislation

Should Council wish to proceed with the external operator, it is not required to go to tender pursuant to s55(3)(a) and (e) of the Local Government Act. The management fee cost is less than \$250,000 per annum and the proposed Management Agreement is on community land and to be issued to a not-for-profit organisation for a period of less than 5 years.

Financial sustainability

The risk to financial sustainability is considered severe given in 2020/21 expenditure is forecast at \$1.36m and revenue is \$400k, this equates to a nett cost of \$960k. The projected 2020/21 figures account for 2% of Council's total income and 7.5% of Council's total expenditure.

Usage and participation

Council has invested a significant amount of money into CentrePoint over the past 2 years, had this investment not been made, the pool hall and plant room were so old and in such poor condition it is highly likely it would have had to close.

Despite the significant investment and improvement to the facility made by Council, patronage and usage must increase to provide a greater return on the investment. The upgrades have not been undertaken to simply provide an improved facility for those that have previously used the Centre.

Increasing patronage and usage is considered a challenge given; the leisure industry is a specialist niche industry, we reside in a cool climate, have a relatively small population base and are in close proximity to the large regional centres of Bathurst and Orange which also possess many similar facilities which specialise in aquatics or fitness.

Governance

As previously stated, CentrePoint currently reports to the DPES, for no other reason than it always has. There is no direct correlation or linkage between leisure services and Planning and Environmental Services.

CentrePoint is unique in that it provides both aquatic and fitness services in the one locality (which others don't), it is extremely hard to attract a Centre Manager that has experience and industry knowledge in both the aquatic and fitness fields.

Council is reliant on; life guards, learn to swim instructors and fitness instructors to direct the running of a \$1.1m operation. Whilst staff are acknowledged as doing a tremendous job, they need industry experienced management guidance.

Engagement of an external provider would introduce a pool and leisure centre industry expert to oversight operations to implement best practice and will enable several Council staff to focus on their respective key roles and core duties of their specialist and strategic level fields at Council. This in turn reduces the risk profile of Council both at CentrePoint and for core operations.

Reputational

The operational review, in particular the financial sustainability component identifies the significant investment Council is making to ensure fitness and leisure opportunities are provided to the Blayney Shire community at CentrePoint.

However, it must be acknowledged that many recreational assets do not make a profit and is the reason they are owned by various levels of government.

Additionally it cannot be quantified in a dollar figure the value an asset the calibre of CentrePoint provides to the Blayney Shire Community, particularly health benefits to the community but also attracting new residents and retaining residents within the Blayney Shire.

The financial sustainability outlines a clear case of the need for financial performance improvement and change at CentrePoint. Whether Council retains operational management or engages an external provider, changes are needed to improve performance.

Budget Implications:

Should Council retain the operational management, allocation for the full cost of administration, financial management and IT Support to the CentrePoint operational budget of \$146,000 must be attributed.

The Operational Review Executive Team have analysed the YMCA proposal. Using the lowest forecast income assumption, to engage YMCA to manage CentrePoint it would cost Council \$137k plus an additional \$72k in 2020/21 for year 1 start-up costs.

Enclosures (following report)

Nil

Attachments (separate document)

- 1 CentrePoint Operational Review 2020 17 Pages
This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
- 2 YMCA Draft Management Agreement 28 Pages
This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
- 3 YMCA Expert Operator Model 11 Pages
This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

03) BLAYNEY TRAIN STATION PLATFORM ART CULTURAL HUB PROJECT

Department: Executive Services

Author: General Manager

CSP Link: 3. The Local and Visitor Economy

File No: CR.PL.1

Recommendation:

That Council approves the General Manager to sign and execute a Community Use Licence Agreement with Sydney Trains for the Blayney Train Station 'Platform' Project for a period of 5 years with a 5 year option, with the intention of establishing a Sub-Licence Agreement with the Blayney Town Association.

Reason for Report:

To seek Council approval to formalise the Community Use Licence Agreement for an initial 5 years at the Blayney Train Station, with a sub licence to the Blayney Town Association.

Report:

At the May 2019 meeting, Council agreed to seek a Community Use Licence for the currently disused booking office, waiting rooms, storage sheds and former refreshment buildings at the Blayney Train Station, with the view that a sub licence agreement to the Blayney Town Association, will facilitate an Art Gallery and Community Space (**Resolution No 1905/003**)

Phase 1 of the refurbishment project was completed and officially opened in June last year. Due to the overwhelming community support and engagement for this project, Sydney Trains have commenced Phase 2.

Phase 2 of the refurbishment works, approved by NSW Office of Environment and Heritage (OEH) and funded by Sydney Trains will be completed by August/September 2020.

Transport Access Program (TAP) funding has been bought forward to 20/21 financial year, to refurbish the ramp, parking and platform access to make compliant with disability standards. The TAP upgrade will commence in August and is scheduled to be completed by December 2020.

A heritage consultant has been engaged by Sydney Trains, and is currently working with the Blayney Town Association and stakeholders to plan the commissioning and adaptive reuse of the buildings.

This includes the design and interior fitout of the whole precinct including refurbished ambulant toilets, installation of onsite and digital heritage interpretation to facilitate the community art space/cultural heritage use as proposed to Council last year.

The area that is being made available for community use includes:

- Refreshment Room building
- Two platform sheds
- Toilet block
- Option for event use of disused platform, gardens and car park (subject to agreement)

In 2019, with Sydney Trains support, Council facilitated the engagement of an arts program consultant to develop a business plan, which was completed in November 2019. Community surveys and a very successful workshop with Textures of One (Blayney Town Association), Orange360, Arts Outwest, Blayney Family History Group and community members has resulted in the Platform Business Plan.

A copy of this Business Plan has been provided to Council under separate cover.

This project offers exciting opportunities for the Blayney Train Station to be repurposed as a creative and cultural hub that would consist of functions such as an art gallery, an artisan store, workshop rooms for artist in residence programs, a family history and/or railway museum interpretation space, meeting rooms with potential for pop up café and events space in the future.

Whilst the option of moving the Visitor Information Centre (VIC) from the current location to the Train Station was discussed and has some merit, there was no stakeholder support for VIC services to be included in the Platform operations at this stage.

Risk/Policy/Legislation Considerations:

A comprehensive risk assessment has been undertaken as part of the business case development. Key issues are;

- Financial sustainability – revenue model not diverse
- Poor Governance – volunteer burnout
- Business failure - low success rate and lack of community engagement
- Poor tourist visitation
- Breaching employment laws
- Rail Station safety – trip and falls, fire, explosions or incidents associated with the active rail platform

To address the issue of financial sustainability, business failure and governance it is proposed that Council provides a formal funding agreement to support Textures of One sub-committee of the BTA, through the Village Enhancement Program (VEP). In addition, Council will continue to act on an advisory capacity.

Sydney Trains are taking care of all heritage applications and approvals to undertake the refurbishment works which have commenced. They are preparing the Development Application (DA) for the Change of Use to a Community Facility. Issuing of an Occupancy Certificate would be dependent on the TAP Project being completed with Safety and Operational Plans prepared based on the risk assessments undertaken last year.

The DA will be lodged towards the latter part of 2020, when Phase 2 is completed and the TAP Project underway.

Sydney Trains require that the intended use is broad based, community purposed and sustainable, safe and compatible with the heritage building and station operations.

Council will need to formalise a Community Use Licence Agreement with Sydney Trains, similar to that in place for the public toilets and overflow car park at the Millthorpe Train Station.

The Licence may include provision that if commercial activity is undertaken (subject to Sydney Trains agreement), a profit share arrangement should be implemented.

Sydney Trains Community Licence would allow an approved Sub-Licence that would require safety and operational plans. It would be the intention that this Sub-Licence Agreement be with the Blayney Town Association.

The potential for the Heritage Railway Station in Blayney to become a major drawcard for tourists is noted in Blayney Shire Community Strategic Plan (2018/28). Future Direction 3: Promote Blayney Shire to grow the Local and Visitor Economy, supports developing strategies that; encourages a connected and prosperous tourism industry and creates a vibrant local retail and business sector that employs local people.

Investigating options for the utilisation of the Railway Station buildings for an Arts Centre or community Art Gallery is featured in the Blayney Community Town Plan (2018/28).

Budget Implications:

In addition to Phase 2 refurbishment works in progress and the TAP Project, Sydney Trains will support wayfinding signage, heritage interpretation and agreed fitout to the extent of available funding for the remainder for 'Platform Project'.

In addition to day to day operational expenses, the BTA 'Platform Project' will be responsible for fitout for the intended use; beyond the basic works being undertaken by Sydney Trains. This includes track art gallery lighting, heating, art hanging (consistent with budget and heritage provisions), food preparation space, storage shelves in the anteroom, sinks and power to sheds for art workshop spaces, ancillaries and barricading for events.

Council engages with each Town/Village or Progress/Hall Association for their input into the disbursement of the VEP funding allocations, with funding provided for a range of local community infrastructure that improve the amenity, safety, tourism opportunities or add value to another capital works project. The BTA have agreed that in order to provide the project the best chance it has, that a component of the Blayney VEP contribution could be directed to underwrite the operating expenses for the Platform project for the next 5 years, which is intended to be formalised with a Funding Agreement.

This would cover the following budget items;

| Budget Item | \$ |
|--|-----------------|
| Annual Rent | \$600 |
| Services/Electricity and Utilities | \$9,400 |
| Toilets - cleaning, minor R&M and supplies | \$10,000 |
| Total | \$20,000 |

Grant funding will be sought for fit out of the art space and other ancillary items that are necessary and specific to enable community use.

Enclosures (following report)

Nil

Attachments (separate document)

1 Platform Strategic Business Plan

72 Pages

04) SHOWGROUND STIMULUS PHASE ONE FUNDING DEED

Department: Executive Services

Author: General Manager

CSP Link: 1. Public Infrastructure and Services

File No: GS.LI.1

Recommendation:

That Council;

1. Endorse the General Manager signing and execution of the NSW Department of Planning, Industry and Environment – Crown Lands Showground Stimulus Phase One, Funding Offer for the Blayney Showground for the road improvement works for \$95,040 (inc GST)
2. Approve the supplementary vote of \$86,400 for the Blayney Showground Project into the 19/20 Operational Plan.

Reason for Report:

To seek Council endorsement of the NSW Department of Planning, Industry and Environment – Crown Lands Showground Stimulus Phase One, Funding Offer for the Blayney Showground for the road improvement works.

Report:

Council submitted an application under the NSW Showground Stimulus Funding program in late April for a number of projects at the Blayney Showground. This included; installation of a new front fence, gates, signage and entry statement and the construction of a new access road on the eastern side of the Showground, for livestock and commercial vehicles.

The road works project was approved for funding and Council received a Letter of Offer for \$95,040 (inc GST) for this upgrade that will improve safety for showground users, facilitate additional usage and optimise value to the community.

The road will provide a safe and all weather access which will keep trucks, horsefloats and other commercial vehicles away from the general public traffic and pedestrians. The drainage will move rain and stormwater away from the grass parking space which in winter can become very boggy and unusable.

The carpark/internal traffic and eastern access upgrade project was included in the recently endorsed Blayney Showground and Equestrian Sports Facilities Strategic Plan (20/25) as a short term priority.

It is understood there is a phase 2 Showground Stimulus funding program to be announced in 20/21.

Risk/Policy/Legislation Considerations:

A Letter of Offer was received on 29 May 2020, and the General Manager has signed the acceptance in accordance with Council delegation, to expedite funding disbursement and enable commencement of works.

Council must complete the project within 3 months of the Letter of Offer.

This is a stimulus package project that will be undertaken by local contractors in accordance with Council's procurement policies. Council needs to provide evidence on the number and expenditure of local trades and suppliers engaged to deliver the project.

Budget Implications:

Council approval for a supplementary vote of \$86,400 is sought for the expenditure of this project. Any unexpended funds as at the end of June 2020, will be retained in external capital grants, and revoted into the 20/21 Operational Plan, subject to the project commencement and works in progress.

The whole of life cost of the project is estimated at \$1,000 per annum for minor maintenance and depreciation.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) DROUGHT STIMULUS PACKAGE FUNDING DEED**Department:** Executive Services**Author:** General Manager**CSP Link:** 1. Public Infrastructure and Services**File No:** GS.LI.1**Recommendation:**

That Council endorse the General Manager signing and execution of the NSW Department of Planning, Industry and Environment Drought Stimulus Package Funding Offer for \$900,000

Reason for Report:

To seek Council endorsement of the NSW Department of Planning, Industry and Environment Local Support Package for \$900,000 received for local community infrastructure stimulus projects and programs.

Report:

The NSW Government Drought Stimulus Package projects and initiatives funded under this program have been developed and agreed in a collaborative spirit between Council and the NSW Government.

The objective of this funding is to deliver economic stimulus via a range of local projects and aims to secure the highest possible amount of work for local trades, services and other businesses with estimated local expenditure to be reported in funding milestones.

There are a small group of councils, like Blayney with an allocated amount that Regional NSW have worked with to develop project plans and milestones, and the Funding Deed is now completed.

Council have submitted the necessary application forms which demonstrate how the projects benefit the shire, contributes to local economic activity, retains business, services and facilities, generates jobs and supports local contractors.

Projects have been approved and announced by the NSW Local Member for Bathurst, the Hon Paul Toole MP over the past couple of months.

| Theme: Accessibility, Community Safety and Inclusion | | \$760,000 |
|---|---|------------------|
| Dakers Oval Amenities | Construction of accessible toilets and store room for Blayney Cricket Clubs to complete sporting facility precinct. | |
| Blayney Library Refurbishment Stage 1 | Construction of new accessible toilets and installation of a new front access door at the Blayney Library. | |

| | |
|--|--|
| Millthorpe Railway Underpass | Construction of a new kerb system and pedestrian pathway barrier fence on Elliot Street/Forest Reefs Road under Railway Underpass. |
| Footpaths Projects | Millthorpe [Boomerang Street from Victoria Street to Redmond Oval] and Carcoar [Eulamore Street from Uralba to Naylor Street] Footpath Projects in Active Movement Strategy. |
| Lyndhurst Recreation Ground | Removal and disposal of existing nets, installation of new Cricket Nets at an appropriate location facing oval. |
| Theme: Environmental | |
| \$50,000 | |
| Belubula River Rehabilitation Heritage Walk Stage 2 | Remove Noxious Trees and Weeds along Belubula River at Island near Newbridge Road to Dakers Oval. |
| Theme: Tourism and Economic Development | |
| \$50,000 | |
| Orange360 Destination Marketing Campaign | A 12-month Tourism, Destination Marketing Campaign, repackage of the Award Winning, Extend the Weekend Campaign. |
| Theme: Community Service Infrastructure and Refurbishment | |
| \$40,000 | |
| Blayney Men's Shed | Construction of a Community Garden at the Blayney Mens Shed \$25,000 |
| CWA Millthorpe | New Kitchen at the CWA Millthorpe \$15,000 |

Risk/Policy/Legislation Considerations:

A Letter of Offer was received on 5 June 2020, and the General Manager has signed the acceptance in accordance with Council delegation.

Projects need to be completed by June 2021 and there are a number of milestones in place that will be reported and claims submitted for payment. 25% of grant funds have been claimed upon execution of the Funding Deed.

Local Drought Stimulus Package funding cannot be used for:

- salaries for existing staff;
- any expenses that are not an integral part of the project or initiative;
- a Council's core or business-as-usual operations;
- purchases of land, buildings, vehicles or non-fixed capital equipment
- expenditure incurred prior to the project approved for funding;
- shop local cards.

Budget Implications:

\$900,000 of grant income and corresponding expenditure of this project has been included in the Draft Operational Plan 20/21, which is currently on public exhibition.

Council has provided Orange360, the CWA Millthorpe and Blayney Men's Shed with a separate Funding Agreement, including project milestones and requirements for funding to be claimed and reimbursed.

The total write down cost for these projects is \$27,327, of which \$24,052 is attributed to the Lyndhurst Cricket Nets, \$1,255 associated to the Blayney Library toilets and \$2,020 the Railway Underpass footpath.

Annually, there is an additional \$12,974 per annum in depreciation and estimated additional operational costs of \$8,150 per annum for the first 2 years, reducing to \$3,150 per annum for subsequent years, which is costed to the relevant service or function.

There is no asset write down or depreciation implications linked to the those projects which being managed by third parties, Orange360, Blayney Mens Shed and Millthorpe CWA.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) DEVELOPMENT COORDINATOR PROGRAM

Department: Executive Services

Author: General Manager

CSP Link: 2. Local Governance and Finance

File No: RC.LI.1

Recommendation:

That Council endorse the Blayney Town Association's decision in declining the Funding Agreement for the Blayney Development Coordinator position, and reallocate this \$10,000 to the Village Enhancement Program budget.

Reason for Report:

To seek Council's endorsement of Blayney Town Association's decision to decline the offer of funding for the engagement of a Development Coordinator (DC), and return these funds to the Village Enhancement Program (VEP) for local community infrastructure projects, which is shared between Blayney and villages.

Report:

At the extra ordinary meeting held on 9 June 2020, Council determined to offer the Blayney Town Association (BTA) a Funding Agreement for \$10,000 per annum from July 2020 to June 2024 for the Blayney DC position (**Resolution No 2006/E004**).

After holding their meeting to discuss the matter, the BTA have responded that after 4 years of having the DC role, they are now ready to move on and concentrate on other pursuits relevant to Blayney. This includes the support and development of the 'Platform' initiative at the Blayney Train Station and other town enhancing projects.

The BTA have acknowledged the positive contribution of the DC role and have been very appreciative of Council for this opportunity over the past 4 years to have this resource to help community groups' source grants. They are now excited to look forward to the future with many new ideas, initiatives, and opportunities they have planned with VEP funding.

Risk/Policy/Legislation Considerations:

The BTA engaged the Blayney and Kings Plain DC on a consultancy agreement, via a Funding Agreement with Council, under s356 of the Local Government Act (1993). The initial 4 year funding agreement was from 1 July 2016 to 30 June 2020.

Budget Implications:

The total budget for the DC Program as prepared in the Draft 2020/21 Operational Plan will be amended to \$20,000. This is to fund the Southern and Northern Villages Development Coordinator roles only.

\$40,000 will be returned to the VEP and allocated to Blayney and villages for local community infrastructure projects or grant matching funds.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

07) REPORT OF COUNCIL INVESTMENTS AS AT 31 MAY 2020

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 2. Local Governance and Finance

File No: FM.IN.1

Recommendation:

1. That the report indicating Council's investment position as at 31 May 2020 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

For Council to endorse the Report of Council Investments as at 31 May 2020.

Report:

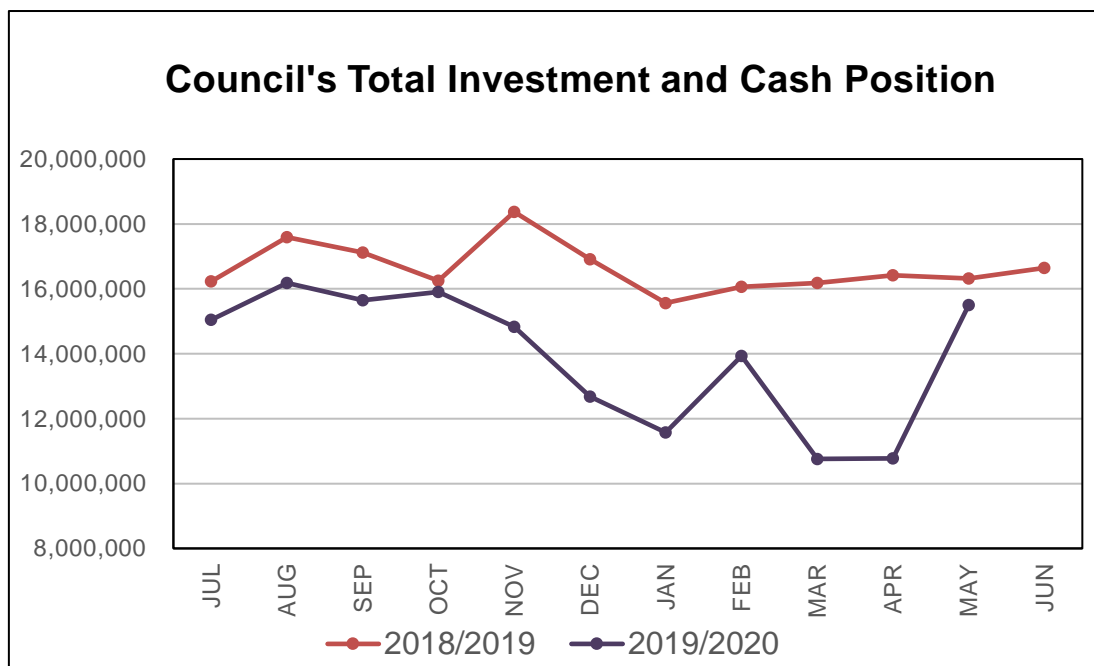
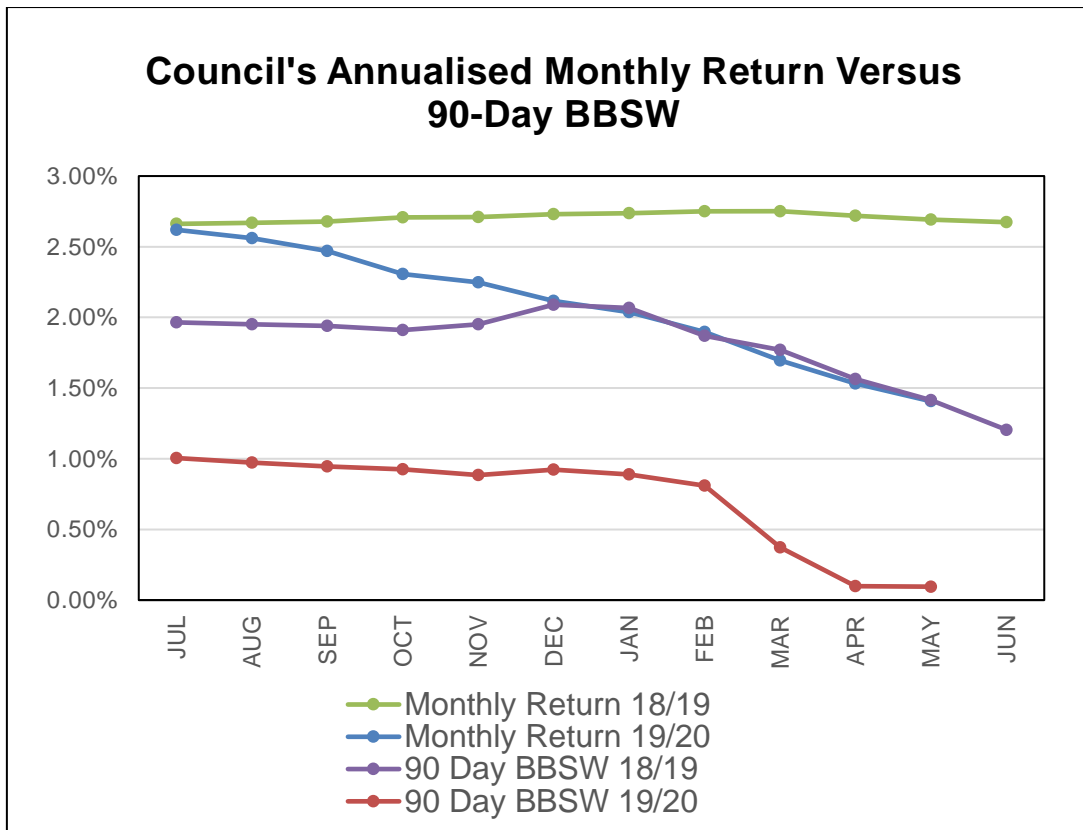
This report provides details of Council's Investment Portfolio as at 31 May 2020.

Council's total investment and cash position as at 31 May 2020 is \$15,498,184. Investments earned interest of \$12,339 for the month of May 2020.

Council's monthly net return on Term Deposits annualised for May of 1.41% outperformed the 90 day Bank Bill Swap Rate of 0.10%.

Council's cash position has improved in May following receipt of \$2.4m in grant funding, an advance payment of 50% of the Financial Assistance Grants for 2020/21 of \$1.4m and final rate instalment from ratepayers.

Council will also receive approximately \$1m in June from contract settlements from the sale of the first 8 lots in Streatfeild Close.



| REGISTER OF INVESTMENTS AND CASH AS AT 31 MAY 2020 | | | | |
|---|----------------------------------|-----------------|-------------------|----------------------|
| Institution | Rating | Maturity | Amount \$ | Interest Rate |
| Macquarie Bank | A1/A+ | 02/06/2020 | 500,000 | 1.600% |
| NAB | A1+/AA- | 16/06/2020 | 500,000 | 1.540% |
| CBA | A1+/AA- | 23/06/2020 | 500,000 | 0.960% |
| Macquarie Bank | A1/A+ | 30/06/2020 | 500,000 | 1.550% |
| NAB | A1+/AA- | 14/07/2020 | 500,000 | 1.550% |
| NAB | A1+/AA- | 21/07/2020 | 500,000 | 1.350% |
| NAB | A1+/AA- | 28/07/2020 | 500,000 | 1.600% |
| AMP Bank | A2/BBB+ | 04/08/2020 | 500,000 | 2.000% |
| Macquarie Bank | A1/A+ | 18/08/2020 | 500,000 | 1.500% |
| NAB | A1+/AA- | 01/09/2020 | 500,000 | 1.170% |
| ME Bank | A2/BBB | 15/09/2020 | 500,000 | 1.600% |
| Bendigo & Adelaide Bank | A2/BBB+ | 29/09/2020 | 500,000 | 1.500% |
| Auswide Bank Ltd | A2/BBB | 13/10/2020 | 500,000 | 1.700% |
| NAB | A1+/AA- | 27/10/2020 | 500,000 | 1.040% |
| CBA | A1+/AA- | 11/11/2020 | 500,000 | 0.720% |
| NAB | A1+/AA- | 17/11/2020 | 500,000 | 0.970% |
| Macquarie Bank | A1/A+ | 24/11/2020 | 500,000 | 1.550% |
| MyState Bank Ltd | A2/BBB+ | 02/03/2021 | 500,000 | 1.650% |
| AMP Bank | A2/BBB+ | 16/03/2021 | 500,000 | 1.800% |
| NAB | A1+/AA- | 25/05/2021 | 500,000 | 1.000% |
| Total Investments | | | 10,000,000 | 1.418% |
| Commonwealth Bank - At Call Account ⁽¹⁾ | | | 4,300,288 | 0.750% |
| Commonwealth Bank Balance - General ⁽¹⁾ | | | 1,197,896 | 0.100% |
| Tcorp IM Cash Fund ⁽²⁾ | | | - | 1.080% |
| TOTAL INVESTMENTS & CASH | | | 15,498,184 | |
| Benchmarks: | BBSW 90 Day Index ⁽¹⁾ | | | 0.095% |
| | RBA Cash Rate ⁽¹⁾ | | | 0.250% |

1. % Interest rates as at 31/05/2020

2. Monthly return annualised. Return over the previous year is 1.26%

| Summary of Investment Movements - May 2020 | | |
|---|--|------------------------------------|
| Financial Institution | Investment/(Recall) Amount \$ | Commentary |
| NAB | (503,864) | Term Deposit Redeemed 12/05/2020 |
| CBA | (500,716) | Term Deposit Matured 20/05/2020 |
| CBA | 500,000 | Term Deposit Reinvested 20/05/2020 |
| NAB | 500,000 | New Term Deposit 20/05/2020 |
| NAB | (503,740) | Term Deposit Matured 26/05/2020 |
| NAB | 500,000 | Term Deposit Reinvested 26/05/2020 |

| Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent) | Policy Maximum | Current Holding % | Current Holding \$ |
|---|-----------------------|--------------------------|---------------------------|
| TCorp IM Funds | 100% | 0% | - |
| AAA – AA Category | 100% | 50% | 5,000,000 |
| A- Category | 40% | 20% | 2,000,000 |
| BBB+ Category ⁽³⁾ | 30% | 20% | 2,000,000 |
| BBB Category ⁽³⁾ | 10% | 10% | 1,000,000 |
| BBB- Category and below: Local ⁽⁴⁾ ADI's | 5% | 0% | - |
| | | | 10,000,000 |

3. BBB+ / BBB categories are not to exceed 30% collectively

4. ADI's located within the Local Government Area

| Individual Institution Limit | Rating | Policy Maximum | Current Holding |
|-------------------------------------|---------------|-----------------------|------------------------|
| AMP Bank | A2/BBB+ | 1,000,000 | 1,000,000 |
| Auswide Bank Ltd | A2/BBB | 500,000 | 500,000 |
| Bendigo & Adelaide Bank | A2/BBB+ | 1,000,000 | 500,000 |
| CBA | A1+/AA- | 4,000,000 | 1,000,000 |
| Macquarie Bank | A1/A+ | 2,000,000 | 2,000,000 |
| ME Bank | A2/BBB | 500,000 | 500,000 |
| MyState Bank Ltd | A2/BBB+ | 1,000,000 | 500,000 |
| NAB | A1+/AA- | 4,000,000 | 4,000,000 |

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS

| | Actual 30/06/2019 \$ 000's | Forecast 30/06/2020 \$ 000's |
|--------------------------------|---|---|
| External Restrictions | 9,713 | 7,904 |
| Internal Cash Restrictions | 6,777 | 4,723 |
| TOTAL RESTRICTED ASSETS | 16,490 | 12,601 ⁽⁵⁾ |

5. Forecast figures are unaudited as at report preparation date.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffany Irlam, certify that the investments listed in this report have been made in accordance with s625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

08) 2020/2021 COUNCILLOR AND MAYORAL REMUNERATION**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** CM.CI.1**Recommendation:**

1. That the Councillor annual fee be \$11,835 and the additional Mayoral annual fee be \$24,853 for the 2020/21 financial year effective from 1 July 2020, unchanged from the 2019/20 year, pending receipt of the 2020 Determination from the Local Government Remuneration Tribunal.
2. That a further report on 2020/21 Councillor and Mayoral Remuneration be brought back to Council upon receipt of the 2020 Determination from the Local Government Remuneration Tribunal.

Reason for Report:

For Council to determine Councillor and Mayoral Remuneration for the 2020/2021 year.

Report:

Council has not received advice of an outcome on determination of local government remuneration for 2020 from the Local Government Remuneration Tribunal. A determination of categories of councils and mayoral offices under the Local Government Act s.239 is in progress. This review by the Local Government Remuneration Tribunal is required at least once every 3 years and most recently has included consideration of superannuation payments to Councillors. Public consultation on this proposal was due to close 8 May 2020 and was extended to 7 August 2020.

Council determines Mayoral and Councillor fees on an annual basis for the forthcoming financial year. As no determination has been made it is proposed to adopt the 2019/20 fees pending further advice of a determination.

Blayney Shire Council is one of the 57 councils within the Rural Council category determined under s.239 of the Local Government Act for the purposes of the annual fees, and the relevant scale of fees for this category in 2019/20 is:

| | Minimum \$ | Maximum \$ |
|---|-----------------------|-----------------------|
| Councillor | 9,190 | 12,160 |
| Mayor (payable in addition to Councillor fee) | 9,780 | 26,530 |

The current Mayoral and Councillor annual fees for Blayney Shire are \$24,853 and \$11,835 respectively. In accordance with s.249(2) of the Local Government Act, 1993, the annual fee payable to a Mayor must be paid in addition to the fee paid to the Mayor as a Councillor. As indicated above, the recommendation to Council is based on the 2019/20 Councillor and Mayoral fees resolved by Council at the May 2019 meeting.

It is proposed a further report to Council be tabled should Council receive advice of the 2020 determination by the Local Government Remuneration Tribunal.

Risk/Policy/Legislation Considerations:

There are no issues foreseen by the consideration of this report.

Budget Implications:

Provision for indexation of 2.5% to Mayoral and Councillor fees is provided for in the draft 2020/21 Operational Plan. The recommendation is however for no increase pending the 2020 Determination from the Local Government Remuneration Tribunal.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

09) ADOPTION OF RECYCLED WATER QUALITY POLICY**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** GO.PO.1**Recommendation:**

1. That the submission on the Recycled Water Quality Policy be noted.
2. That the Recycled Water Policy be adopted and included in Council's policy register.

Reason for Report:

For Council to approve the Recycled Water Quality Policy.

Report:

Council at its meeting held 20 April 2020 resolved to place the Recycled Water Quality policy on public exhibition.

The Recycled Water Quality policy supports and promotes the responsible use of recycled water and the application of a management approach that consistently meets the National Guidelines on Water Recycling, as well as recycled water user and regulatory requirements. Given the risks to public health when water is not treated or recycled properly, it is of paramount importance that preventative risk management systems are developed and implemented to ensure the protection of human and environmental health.

The closing date for public exhibition was 21 May 2020 and Council had received 1 submission. The submission furnished is supportive of the initiative by Council to re-use water.

A copy of the policy for adoption is provided as an attachment to this report.

Risk/Policy/Legislation Considerations:

Adoption of the policy will ensure Blayney Shire Council's compliance with the Local Government Act Section 60 and the Australian Guidelines for Water Recycling 2006.

Budget Implications:

Nil

Enclosures (following report)

| | | |
|---|-------------------------------------|---------|
| 1 | Submission to Recycled Water policy | 1 Page |
| 2 | Recycled Water Policy | 3 Pages |

From: [redacted]
To: [Blayney Shire Council](#)
Subject: IS/55529 - Recycled Water Quality Policy
Date: Monday, 18 May 2020 3:04:08 PM

18/05/2020 Recycled Water, In this day and age one would think the aim would be to recycle the sewage water to the equivalent to the water that is supplied to the towns and villages by Central Tablelands Water. If the Council is to use technology to clean the water good enough to Water Sporting Fields,
The cost to refine it to Drinking level would not be much more as done in other country's,
Then Some Other Country's Export Recycled water to Australia in Plastic Bottles.
Would be a great help in the next drought.
Willing to discuss

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>



Recycled Water Quality Policy

| | |
|----------------------------|------------------------------|
| Policy | 27E |
| Officer Responsible | Manager Water and Wastewater |
| Last Review Date | XX/XX/XX |

Strategic Policy

1. PURPOSE

Blayney Shire Council supports and promotes the responsible use of recycled water and the application of a management approach that consistently meets the *National Guidelines on Water Recycling*, as well as recycled water user and regulatory requirements.

2. IMPLEMENTATION

Blayney Shire Council will implement and maintain recycled water management systems consistent with the *National Guidelines on Water Recycling* to effectively manage the risks to public and environmental health.

To achieve this we will:

- ensure that protection of public and environmental health is recognised as being of paramount importance
- maintain communication and partnerships with all relevant agencies involved in management of water resources, including waters that can be recycled
- engage appropriate scientific expertise in developing recycled water schemes
- manage recycled water quality at all points along the delivery chain from source to the recycled water user
- use a risk-based approach in which potential threats to water quality are identified and controlled
- integrate the needs and expectations of our users of recycled water, communities and other stakeholders, regulators and employees into planning processes
- establish regular monitoring of control measures and recycled water quality and establish effective reporting mechanisms to provide relevant and timely information, and promote confidence in the recycled water supply and its management
- develop appropriate contingency planning and incident-response capability
- participate in and support appropriate research and development activities to ensure continuous improvement and continued understanding of recycled water issues and performance
- contribute to the development of industry regulations and guidelines, and other standards relevant to public health and the water cycle
- ensure operators are adequately trained

3. RESPONSIBILITIES

All managers and employees involved in the supply of recycled water are responsible for understanding, implementing, maintaining and continuously improving the recycled water management system. Membership and participation in professional associations dealing with management and use of recycled water is encouraged.

4. LEGISLATIVE AND POLICY LINKS

This Policy has been formulated with reference to a number of key pieces of Legislation and associated Regulations and Guidelines.

These include, but are not limited to:

- Local Government Act 1993
- Water Management Act 2000
- Australian Guidelines for Water Recycling 2006

END

| | Date | Minute No. |
|-----------------------|-------------------|-------------------|
| Adopted: | xx/xx/xxxx | |
| Last Reviewed: | xx/xx/xxxx | |
| Next Review: | 15/02/2022 | |

10) ADOPTION OF 2020/21 - 2023/24 DELIVERY PROGRAM AND 2020/21 OPERATIONAL PLAN

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Local Governance and Finance

File No: CM.PL.1

Recommendation:

1. That in accordance with s402-406 of the Local Government Act 1993, the 2020/21 Operational Plan be adopted by Council.
2. That Council adopt the Revenue Policy for 2020/21, as outlined in the 2020/21 Operational Plan.
3. That Council adopt the Statement of Rating Structure and their respective short names as contained in the Operational Plan 2020/21 and make the Ordinary Rate and charges, including sewer charges and domestic waste management charges, pursuant to s494 and s496 of the Local Government Act 1993 and Waste Management Levy pursuant to s501 of the Local Government Act 1993 detailed in the tables below:

| Rating Structure for the 2020/21 Rating Year | | | | | | |
|--|---------------------|-----------|------------|---------------|-------------|--------------------------|
| Name of Category/Sub Category | No. of Assess-ments | Base Rate | Ad Valorem | Land Value | Total Yield | % Yield from Base Amount |
| Residential | | | | | | |
| Ordinary Rate | 1163 | \$333.00 | 0.00185029 | \$217,126,406 | \$789,026 | 49.08% |
| Sub Category - Blayney & Carcoar | 1350 | \$333.00 | 0.00415281 | \$119,463,580 | \$945,660 | 47.54% |
| Sub Category - Millthorpe | 326 | \$333.00 | 0.00169217 | \$ 70,460,560 | \$227,789 | 47.66% |
| Business | | | | | | |
| Ordinary Rate | 92 | \$433.00 | 0.00397368 | \$14,256,570 | \$96,487 | 41.29% |
| Sub Category - Blayney | 167 | \$433.00 | 0.00799604 | \$16,722,400 | \$206,024 | 35.10% |
| Sub Category - Millthorpe & Carcoar | 57 | \$433.00 | 0.00540017 | \$8,949,900 | \$73,012 | 33.80% |
| Farmland | | | | | | |
| Ordinary Rate | 734 | \$550.00 | 0.00215797 | \$841,580,790 | \$2,219,806 | 18.19% |

| Rating Structure for the 2020/21 Rating Year | | | | | | |
|--|----------------------|------------|------------|------------------------|--------------------|--------------------------|
| Name of Category/Sub Category | No. of Assess -ments | Base Rate | Ad Valorem | Land Value | Total Yield | % Yield from Base Amount |
| Mining | | | | | | |
| Ordinary Rate | 1 | \$1,077.00 | 0.03765962 | \$426,000 | \$17,120 | 6.29% |
| Sub Category - Gold | | \$1,077.00 | 0.04000000 | | | |
| Sub Category - Gold / Copper Combined | 1 | \$1,077.00 | 0.04094445 | \$110,000,000 | \$4,504,967 | 0.02% |
| Total Yield | 3,891 | | | \$1,398,986,206 | \$9,079,890 | |

| 2020/21 Waste Charges | | |
|---|---------------|--------------------|
| Charge Category and Description | Annual Charge | No. of Properties |
| Waste Management Levy | | |
| Waste Management Levy <i>This is waste management charge is applied to all properties funding waste disposal services for the Blayney Shire.</i> | \$30 | 3,999 |
| Domestic Waste Management | | |
| Domestic Waste Management Service Charge <i>This is applied to properties that have a residence within the waste collection area.</i> | \$340 | 2,564 |
| Domestic Waste Management Availability Charge <i>This charge is applied to properties within the waste collection area that do not have a service but it is available i.e. vacant land.</i> | \$60 | 216 |
| Commercial (Non-Domestic) Waste Management | | |
| Non-Domestic Waste Management Service Charge <i>This is applied to properties for non-domestic properties within the waste collection area.</i> | \$440 | 331 |
| Non-Domestic Waste Management Availability Charge <i>This charge is applied to properties within the waste collection area that do not have a service but it is available i.e. vacant land.</i> | \$60 | 94 |
| Non-Domestic Waste Service Management Charge for Charity and Not Profit Organisations <i>This is applied to the above properties for non-domestic properties within the waste collection area</i> | \$120 | 16 |
| Extra Services | | |
| Additional Garbage Charge – per red bin | \$280 | 92 |
| Additional Recycling Charge – per yellow bin | \$120 | 29 |
| TOTAL YIELD | | \$1,187,130 |

| 2020/21 Residential Sewerage Charges | | | |
|--------------------------------------|---------------|------------------|--------------------|
| | Access Charge | No of Properties | Total Yield |
| Connected | \$668 | 1,507 | \$1,006,676 |
| Vacant (Unconnected) | \$344 | 102 | \$35,088 |
| Estimated Total Yield | | | \$1,041,764 |

| 2020/21 Commercial Sewerage Charges | | | | |
|--|-------------------------------------|-------------------|-----------------------------------|-------------------------------|
| | Annual Charge (Prior to SDF Factor) | No. of Properties | Quarter Charge before SDF applied | Min. quarterly amount charged |
| 20mm Water Service | \$556 | 161 | \$ 139 | \$167 |
| 25mm Water Service | \$852 | 21 | \$ 213 | \$167 |
| 32mm Water Service | \$1,392 | 18 | \$ 348 | \$167 |
| 40mm Water Service | \$2,180 | 11 | \$ 545 | \$167 |
| 50mm Water Service | \$3,400 | 24 | \$ 850 | \$167 |
| 80mm Water Service | \$8,680 | 1 | \$2,170 | |
| 100mm Water Service | \$13,608 | 6 | \$3,402 | |
| 150mm Water Service | \$30,620 | 2 | \$7,655 | |
| Vacant/Unmetered | \$344 | 55 | | |
| Estimated Total Yield | | | | \$ 378,000 |

| 2020/21 Future Sewerage Infrastructure Subsidy Charges | | | |
|---|---------------|------------------|-----------------|
| | Access Charge | No of Properties | Total Yield |
| Connected - Residential | \$55 | 1,507 | \$82,885 |
| Connected - Business | \$55 | 206 | \$11,330 |
| Estimated Total Yield | | | \$94,215 |

| 2020/21 Liquid Waste Charges | | |
|--|----------------------|-------------------|
| Commercial (Non-Residential) | | |
| | Annual Fee | No. of Properties |
| Annual Trade Waste Fee | \$104 | 62 |
| Annual Trade Waste Fee (Large Dischargers Category 3) | \$384 | 1 |
| Liquid trade Waste User Charges with Trade Waste Agreement (Category 1, Category 2/2s) | \$2.10 | 23 |
| Liquid trade Waste User Charges with No Trade Waste Agreement | \$20.35 | 12 |
| Excess Mass Chargers for Category (3 Dischargers) | \$As per the table | |
| Water Testing Charges (if required) | \$270.00 per quarter | 1 |
| Estimated Total Yield | | \$62,559 |

| Future Sewerage Infrastructure Subsidy Charge | | | |
|--|---------------|------------------|-----------------|
| | Access Charge | No of Properties | Total Yield |
| Connected - Residential | \$55 | 1,507 | \$82,885 |
| Connected - Business | \$55 | 206 | \$11,330 |
| Estimated Total Yield | | | \$94,215 |

4. That the schedule of financial assistance under the Community Financial Assistance Program, pursuant to s.356 Local Government Act be adopted.
5. That the Youth Week Grants Program, Tourism Events Development Fund, the Local Heritage Assistance Program and the Village Enhancement Program incorporating the Development Coordinator Program, that financially assist others under s356 Local Government Act (1993) be adopted.
6. That the public submissions on the 2020/21 – 2023/24 Delivery Program and 2020/21 Operational Plan be noted.

Reason for Report:

For Council to endorse the 2020/21 – 2023/24 Delivery Program and 2020/21 Operational Plan, pursuant to s404 and 405 of the Local Government Act (1993).

Report:

Public exhibition of Council's 2020/21 – 2023/24 Delivery Program and 2020/21 Operational Plan concluded on 18 June 2020, in accordance with the Council resolution of 18 May 2020. Council adhered to the mandatory exhibition period of 28 days as required under the Local Government Act 1993, in order to allow sufficient time for all members of the community to become aware of the plans and programs proposed in the Long Term Financial Plan.

Fundamentally, the legislation requires the development and adoption of an operational plan and revenue policy annually. Council's 2020/21 Operational Plan identifies the specific actions to be completed in year 1 under each of the 4 year objectives expressed in the 2020/21 – 2023/24 Delivery Program.

It is a requirement that any submissions received be considered by Council in the process of finalisation and adoption of the draft plans. Submissions close 18 June 2020. At the time of report preparation, Council had received 7 submissions on the 2020/21 – 2023/24 Delivery Program and 2020/21 Operational Plan. Submissions made are on the following matters and are attached:

- Amendments to Blayney Shire Bore arrangements and fees (4)
- Footpath program – Millthorpe (1)
- Development Coordinator program (1)
- Amendment to Schedule of s.356 Financial Assistance (1). An amendment has been made to incorporate this request.

Should any further public submissions be received after preparation of this report they will be tabled at the Council meeting.

Statement of Rating Structure 2020/21

The rate peg increase to Council's rate yield for the 2020/21 financial year was set by IPART at 2.6%. As part of Council's ongoing strategy to deliver equity the following amendments to rate categories and subcategories, as proposed, are included:

Mining

- Increase of the base rate amount by \$27 to \$1,077.

Business

- Increase of the base rate amount by \$108 to \$433.
- A new sub-category of Business – Millthorpe and Carcoar.
- A decrease in the rate yield in the amount of \$10,000 for Business – Blayney offset with increases to rate yield of \$3,500 to Business – Millthorpe and Carcoar and Business – Ordinary Rate. An increase to rate yield of \$3,000 Residential – Blayney

Farmland

- Increase of the base rate amount by \$70 to \$550.

Residential

- An increase of all base rate amounts by \$8 to \$333.
- An increase to rate yield of \$3,000 to Residential – Blayney as noted above.

Adoption of Council Fees and Charges for 2020/21

Council's Annual Charges and Schedule of Fees & Charges have also been exhibited. The Annual Charges for adoption are as shown in the recommendation of this report. Amendments made are minor and include:

- Updating of s.64 Developer Contributions for Blayney and Millthorpe following Council's adoption of the Development Servicing Plan at its meeting held 9 June 2020;
- Under Blayney Showground - deletion of fees published in error in the document on exhibition and amendment to Security deposit;

Capital Works Program 2020/21

Council's principal mechanism for carrying out capital works is a four year rolling capital works program and has been incorporated into the Delivery Program 2020/21 to 2023/24. The 2020/21 Capital Works Program included in the Operational Plan details the individual projects and works that will be undertaken in 2020/21 to achieve the commitments made in the delivery program.

The program:

- Defines the capital projects that will help ensure the continued delivery of Council services;
- Allows advance planning of projects, including investigation, design and documentation;
- Is a key component of Council's infrastructure financing, planning maintenance and replacement strategy;
- Is an information source for the community;
- Allows integration of issues where projects have a wide-ranging impact across the community.

While inevitably refinements to the program will be made, it is appropriate and necessary to have the basis of a longer term schedule to allow appropriate planning both within the community and Council.

Section 356 Financial Assistance

Also detailed within Council's Operational Plan is the Schedule of Annual Financial Assistance funded through the Blayney Shire Council Community Financial Assistance Program under s.356 of the Local Government Act. An amount of \$100,000 has been provided for in 2020/21 under this program.

Council also has provision in the 2020/21 Operational Plan for other programs that provide financial assistance including the Local Heritage Assistance Program, Youth Week Grants Program and Village Enhancement Program incorporating the Development Coordinator Program.

An amendment to the schedule of financial assistance have been made following the submission received from the Blayney Shire Mens Shed on exclusion of their annual licence fee. An amount of \$500 has been included for this purpose.

Financial assistance for public liability insurance to Carcoar School of Arts proposed has been deleted following advice that they no longer require this assistance. Rounding adjustments have also been effected to the schedule

Amendments since the draft Operational Plan

Amendments of significance are summarised below:

Summary

Council's 2020/21 Operational Plan budget proposes an operational surplus forecast of \$847k before capital grants and contributions, up from \$300k disclosed in the document exhibited. This consists of a forecast surplus for the General Fund of \$721k up from \$174k and a surplus from the Sewer Fund of \$126k which remains unchanged.

Council was awarded \$537k under the Local Roads & Community Infrastructure Program. A works program is yet to be determined.

Interest on overdue rates and annual charges has been reduced by 50% to \$6k following the Office of Local Government issuing the interest rate at 0% for the first 6 months and 7% from January 2021 to June 2021.

\$20k was reallocated from the Development Coordinator Southern & Northern village programs back to the Village Enhancement Plan (VEP) to fund community infrastructure projects in those villages.

The Delivery Program 2020/21 – 2023/24 and Operational Plan 2020/21 is the culmination of an intense period of work for Council.

Whilst the integrated planning and reporting requirements now in place under the Act are the catalyst to the change, the key driver of the change has been the community engagement underpinning and expressed through the Blayney Shire Community Strategic Plan, and the framework this provides for the objectives and actions expressed in the Operational Plan.

The adoption of this document is part of the bigger picture that will set us on our path to the Blayney Shire that all stakeholders – the community, councillors and staff would all like to experience in the future.

Risk/Policy/Legislation Considerations:

A full year allocation Financial Assistance Grant has been factored in the 2020/21 Operational Plan, despite 50% or \$1.4m of this allocation being paid in 2019/20. The prepayment of Financial Assistance Grants has occurred previously and continued over a number of financial years. An adjustment of budgeted income will not be made until formal notification of the year alignment of the allocation to payment is to occur. Upon receipt of this advice a reduction to forecast income would be required.

Council is obligated under s.405 to adopt an Operational Plan before the beginning of each year that details the activities to be engaged in by the council during the year as part of the delivery program covering that year. As part of the adoption process consideration must be given to submissions that have been made concerning the draft plan.

Budget Implications:

The financial implications of this report are detailed in the 2020/21 – 2023/24 Delivery Program and 2020/21 Operational Plan.

Enclosures (following report)

| | | |
|---|---|--------|
| 1 | Submission 1 - 2020/21 Operational Plan | 1 Page |
| 2 | Submission 2 - 2020/21 Operational Plan | 1 Page |
| 3 | Submission 3 - 2020/21 Operational Plan | 1 Page |
| 4 | Submission 4 - 2020/21 Operational Plan | 1 Page |
| 5 | Submission 5 - 2020/21 Operational Plan | 1 Page |
| 6 | Submission 6 - 2020/21 Operational Plan | 1 Page |
| 7 | Submission 7 - 2020/21 Operational Plan | 1 Page |

Attachments (separate document)

| | | |
|---|---|----------|
| 8 | 2020/21 - 2023/24 Delivery Program and 2020/21 Operational Plan | 80 Pages |
|---|---|----------|

To. Manager Water and Wastewater

Charlie Harris

Blayney Council.

06 June 2020.

Subject: **Proposed Access Fee for Village Bore.**

Mr Harris

I write to give my **opinion an objection** on the proposed fee of \$120 to access the village bore at Forest Reefs, I understand this is to cover the proposed costs of maintaining the bore but it's another burden that the small acreage landholders do not need.

It's bad enough that to access the bore we will be forced to pay \$150 for the use of a key which I believe is refundable but the non-refundable access fee of \$120 is too much.

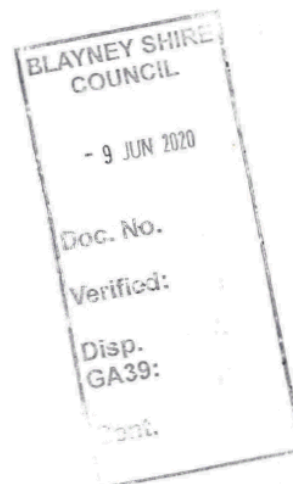
Some of us live on a hand to mouth basis and an extra levy placed upon us could mean the difference between going without or surviving.

I pay rates that should cover the cost of this maintenance and don't see why I and others need an extra burden, in the recent drought this was the only water I had access to for my family's cattle without it I would have been forced to dispose of them.

You wrote to the rate payers pointing out this proposed incurrence saying it would offer a *level of protection to the users* I don't see how, if someone who is inscrutable and abuses the bore for non-agricultural reasons or financial gain then **this fee won't stop them.**

You asked for the views of the rate payers well this is mine and I am clear cut in opposing it for my stated reasons.

Regards.



From:
To: [Blayney Shire Council](#)
Subject: IS/55730 - Blayney Village Water Bores.
Date: Thursday, 28 May 2020 2:40:37 PM

28/5/2020

Blayney Village Water Bores

Attention Rebecca Ryan
General Manager
Blayney Shire Council.

Dear Rebecca,

For a number of years my wife and I have owned farming land within the Blayney Shire Council area and at times have been forced to use the Newbridge Village water bore. We note with concern the latest changes in Council Policy regarding this and other bores.

On our Blayney property we grow olive trees and have some cattle. Whereas at our home address we grow hazelnut trees. The trees are watered via surface water stored in dams and a commercial bore. Regretfully every few years our bore does run dry and we need to obtain water from elsewhere. This is getting physically harder as both my Wife and I are currently recovering from and still receiving treatments for cancer.

When our bore runs dry, we have been drawing water from the Newbridge Village Water Bore to ensure our stock of trees does not die. The latest changes to Council Policy, while we could still apply and obtain a key for the bore the ongoing yearly charges, I feel are excessive. To have \$120 added onto our Rates annually when we may need to draw water from the Council bore once every 3 or 4 years is excessive. Yes, I believe in the user pays system and would be glad to pay for the water we draw when we draw it but to have an annual standing charge, I find offensive.

Also, ratepayers have gone to expense and considerable effort to establish gardens and substantial tree plantings which do help the environment, I feel that the current Council policy of the bores being only available to livestock owners too restrictive. I have tried to look on-line for details of the Government Grant from the 1980's that gave the funds to Council to establish these bores but I am sure that the Grant was not as restrictive as what Council has made it to be.

Orange City Council currently charges \$3.65 per kilolitre and Bathurst City Council does not charge for farmers in the current drought situation. By comparison if I was to draw 20,000 litres a year (fictional but possible figure) from Newbridge bore I would be paying \$6 per kilolitre but if I drew 120,000 litres the figure would be \$1 per kilolitre. If I draw none which is my usual situation, I am paying \$120 for no water.

Many Councils are supporting farmers according to the Land Newspaper but it appears that Blayney Council is going against the grain. I have been told but not witnessed the situation of bulk water trucks taking water from Blayney Bores and on-selling that water, thus making a substantial profit for the truck owner. Has Council looked at the option of installing meters similar to what Bathurst Council has done?

Regretfully in any situation abuse can occur but I feel that this small minority is destroying an asset of Council for the majorities use.

As such I ask for you to review the new policy and look at options such as metered outlets.

Thanking you

From: council@blayney.nsw.gov.au
To: [Blayney Shire Council](#)
Subject: ICUR/53882 - Contact via Council's Website | Make a Submission to Council
Date: Thursday, 27 February 2020 7:02:45 PM

The following information has been submitted from the Blayney Council:

Please keep the following submission ID for your reference.

Submission ID:
0220202711596

Subject : Make a Submission to Council

Full Name :

Address :

Town or

Suburb :

Postcode :

Phone Number

:

e-mail address

:

Comments : Village Community Bores. Yes these bores were developed to ensure adequate water was available, in the dry seasons for the farmers, RFS and the residents of the villages. Now some bright spark in council has decided that the residents can not have access to this resource and the reasons thus far are some what short sighted and self serving. I understand that our water is a very valuable resource, and that the residents have been accessing this resource at no cost in Neville. I would like Council to consider alternate ways in which village residents could access and pay for bore water for emergency use. Also, the village homes in most cases are very old and don't have the water storage capacity that is now required when building a new home. Yes we could install extra tanks, but a lot of residents are pensioners and cannot afford this expense. I am happy to be contacted on the above, .

Add Document

:

Attach Image

1 :

Attach Image

2 :

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

30 March 2020

Dear Sir/Madam,

I am writing both as a resident of Neville and on behalf of many residents in and around the village.

I refer to the letter dated 20 February 2020 mailed to many key holders of the village bores (**Letter**).

I first note that although many key holders have received the Letter notifying us of Councils intentions in relation to the keys, there are a number of key holders who have not received a copy of the Letter. This raises concerns about those residents who may be current key holders yet have not received notification of Councils intentions. This is of particular concern as the cut off for returning the old keys and obtaining the return of the \$50 key deposit is 30 June 2020.

Since receiving the Letter many of the local residents from in and around Neville have raised serious concerns about Councils intention to increase the key deposit to \$150, and charge a user access charge of \$120 per annum commencing July 2020.

It is noted that this decision has been made without any consultation with the local residents of Neville who rely on this resource, particularly in the circumstances of the drought of last summer being one of the worst in living memory.

It is incontrovertible the village bore is an important resource that needs to be managed. It is recognised that with 180 keys currently being issued to individuals there may be some potential for exploitation of this resource.

However, it must also be noted that those who rely on this resource are also some of the poorer residents of our Shire and are least able to afford such extra costs, particularly during times of economic hardship brought on by drought.

It should also be noted there are key holders within our community who are casuals and sole traders who are being adversely affected economically by the current COVID-19 situation. They rely on the bore yet are least able to afford the intended increased costs.

The unilateral in-house decision by Council has caused much anxiety and angst with residents in and around the village of Neville.

The residents in and around the village of Neville would like to engage in a consultation process with Council in relation to the implementation of any potential changes and charges. Given the current social distancing measures in place in relation to COVID-19, any public meetings in the short term are impossible.

Accordingly, I request that a stay be put in place in relation to changing the padlock on the Neville village bore on 2 April 2020, until a meeting with the residents in and around the village of Neville or their representatives can be conducted.

As rate paying members of our Shire I am sure you will appreciate that our request is not an unreasonable request to grant.

Yours sincerely

[Listen](#)

| | |
|---------------------------|--------------------|
| Submission ID | 21623 |
| Date of submission | May 04, 2020 18:41 |

The following information has been submitted from the Blayney Council:

| | |
|------------------------|---|
| Subject: | > Other advice or request to Council < |
| Full Name: | |
| Address: | |
| Town or Suburb: | |
| Postcode: | |
| Phone Number: | |
| e-mail address: | |
| Comments: | I'd like to request that council extend the footpath out of Millthorpe along Victoria St between George St and Morley St Millthorpe. Access to the existing footpath from Morley St is challenging for anyone with mobility issues, and impossible if in a wheelchair without stepping out onto Victoria St. This is particularly dangerous, as often vehicles have not yet decreased speed from 100 to 50km/hr as they enter Millthorpe just before Morley St. Thanks for your consideration of this request. Kind regards |
| Add Document: | |
| Attach Image 1: | |
| Attach Image 2: | |

| | |
|---------------------------|--------------------|
| Submission ID | 21623 |
| Date of submission | May 04, 2020 18:41 |

| | |
|--|--|
| | |
|--|--|



12th June, 2020

Dear Rebecca

Thank you for your letter regarding the continuation of the Development Co-ordinator position. We understand that you are keen to keep this position, even at reduced pay, however we would like to explain why this is no longer a main priority for the Blayney Town Association.

There are basically two reasons. Firstly the BTA is ever evolving and after four years of having the Co-ordinator, we feel that the BTA is now ready to move on and concentrate on other pursuits relevant to Blayney. This includes the support and development of the 'Platform' initiative, and other town enhancing projects.

The second is that over time, this position, although definitely serving a community need in sourcing grant funding initially, has gradually eased off and there is proof that the grants being reported on have indeed had the heavy support from council, such as the Equestrian Centre and junior sport grants.

We have been very appreciative of Council for this opportunity over the past four years to have the Coordinator position to help community groups source grants. We now are excited to look forward to the future with many new ideas, initiatives, and opportunities we are planning with this VEP money.

Yours sincerely

Penny May
President
Blayney Town Association

From:

Sent: Friday, 22 May 2020 1:00 PM

To: Rebecca Ryan

Subject: Re: Blayney Shire Operational Plan/Delivery Plan Draft on Public Exhibition

Thanks Rebecca

One addition to the Rates table might be the Crown Lands Licence which the Men's Shed claims through FAP and is an amount of \$483.00 at present.

With thanks

11) RESIDENTIAL DEVELOPMENT PROJECT - LAND SALES

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 1. Public Infrastructure and Services

File No: PM.AD.1

Recommendation:

1. That Council endorse the action of the General Manager to accept the offer for sales of Lot 2 at Streatfeild Close (Lot 2 DP1264136) at the listed price of \$145,000.
2. That Council endorse execution of relevant contracts and associated documentation by the Mayor and General Manager under Council seal.

Reason for Report:

For Council to endorse the actions of the General Manager to accept an offer for sale of land at Streatfeild Close (Lot 2 DP1264136), Blayney.

Report:

Council at its meeting held 17 December 2018 resolved that the General Manager be authorised to list properties and negotiate sales for land.

Council has received an offer for Lot 2 in the amount of the listed price of \$145,000

A sales advice has been sent by the Real Estate Agent to Council's solicitor for contract preparation and distribution. Council endorsement of this report will facilitate exchange of contracts with the Purchaser. Settlement of land sales will follow finalisation of land development and plan registration.

Should Council endorse this sale and it proceed to contract exchange a total of 11 parcels will have been sold.

Risk/Policy/Legislation Considerations:

Pursuant to Local Government Act s.377(h) sale of land requires a resolution of Council.

Budget Implications:

Council will benefit from lands sale with a nett increase in rate income. Nett proceeds after purchase cost, development costs and associated costs of sale (profit on sale) will be brought to account as income following contract settlement.

Proceeds will be held as restricted cash in the Property Account for servicing of borrowings for this project with the residual funds held for future land development purposes.

12) **MINUTES OF THE BLAYNEY SHIRE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 3 JUNE 2020**

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Local Governance and Finance

File No: FM.AU.1

Recommendation:

That the minutes of the Blayney Shire Audit, Risk and Improvement Committee meeting held 3 June 2020 be received.

Reason for Report:

For Council to endorse the minutes of the Blayney Shire Audit Risk and Improvement committee meeting held 3 June 2020.

Report:

MINUTES OF THE BLAYNEY SHIRE COUNCIL AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 3 JUNE 2020, COMMENCING AT 9.07AM

Present: Phillip Burgett (Chair), Donna Rygate, Cr. David Somerville, Rebecca Ryan, Tiffany Irlam, Anton Franze, Vicki Walker, John O'Malley.

APOLOGIES

Nil.

MATTERS ARISING FROM THE MINUTES

Nil.

DISCLOSURES OF INTEREST

The General Manager reported the following Disclosure of Interest forms had been submitted:

| Councillor/ Staff | Interest | Item | Pg | Report | Reason |
|--------------------------|---------------------------------|-------------|-----------|---------------------|----------------------------------|
| Rebecca Ryan | Non-pecuniary - not significant | 2 | 4 | WHS and Risk Report | Board member of Statewide Mutual |

CONFIRMATION OF MINUTES**MINUTES OF THE PREVIOUS MEETING HELD 4 MARCH 2020****Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 4 March 2020 be confirmed.

Somerville / Rygate

REPORTS**WHS AND RISK REPORT****Recommendation:**

1. That the WHS and Risk Coordinator report be received.
2. That an overview of Council's insurance and coverage be presented to the next Committee meeting.
3. That an invitation be extended to Statewide Mutual to attend the next Committee meeting.

Rygate / Somerville

John O'Malley (Intentus) joined meeting by teleconference at 9.50am.

EXTERNAL AUDIT UPDATE**Recommendation:**

That the update on the External Audit be received.

Somerville / Rygate

CYBER SECURITY AUDIT**Recommendation:**

1. That the report on the Cyber Security Audit be received.
2. That the recommendations from the Cyber Security Audit be included in the Schedule of Audit Recommendations for reporting back to the Committee on progress.
3. That the Committee through management, at no additional cost, respond to the consultant's report outlining observations of the disconnect between their recommendations and Council's responses seeking the consultant's views on the adequacy of Council's responses to the recommendations made.
4. That the Committee support the General Manager's suggestion to approach a third party to provide an independent review of the audit.

Rygate / Somerville

COUNCIL COVID-19 RESPONSE**Recommendation:**

That the report on the Council Covid-19 Response be received.

Somerville / Rygate

John O'Malley (Intentus) left meeting at 10.26am.

STRATEGIC INTERNAL AUDIT PLAN ACTIVITIES - 2020/21

Recommendation:

1. That the report on the Strategic Internal Audit Plan Activities 2019/20 be received.
2. That the planned audits for 2020/21 be Review of Council's Fraud Control Framework and Review of Asset Management processes, as identified in the Strategic Internal Audit Plan 2019/20 – 2021/22.

Rygate / Somerville

CFO REPORT: MARCH 2020 – MAY 2020

Recommendation:

That the Chief Financial Officer report on Finance activities be received.

Somerville / Rygate

SCHEDULE OF OUTSTANDING AUDIT RECOMMENDATIONS

Recommendation:

That the Schedule of Outstanding Audit Recommendations report be received.

Rygate / Somerville

PRESCRIBED FUNCTIONS ACTIVITY REPORT

Recommendation:

1. That the report on Prescribed Functions Activities be received.
2. That a report be furnished to the Committee on the outcome of the determination of the Operational Review of Centrepoint by Council.

Somerville / Rygate

UPDATE OF MAJOR DEVELOPMENTS

Recommendation:

That the Update on Major Developments Report be received.

Rygate / Somerville

Meeting closed 10.59am

Risk/Policy/Legislation Considerations:

The Audit, Risk and Improvement Committee (the Committee) has been established to promote good corporate governance in Council. Good corporate governance of the Council ensures that the people of Blayney Shire receive the services that they need in an effective and efficient manner, delivered with honesty and integrity.

The objective of the Committee is to provide independent assurance and assistance to Council with respect to the following key areas as per Section 428A of the Local Government Amendment (Governance and Planning) Bill 2016. Such areas include compliance; risk management; fraud control; internal control; financial management; governance; service reviews; other matters prescribed by the regulations, and execution of Council functions.

The Committee is an independent advisory Committee that assists the Council to fulfil its oversight responsibilities.

Budget Implications:

Costs associated with holding of Committee meetings, sitting fees for independent members and associated service reviews / audits are provided for in Council's 2019/20 Operational Plan for this purpose.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

13) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT**Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Public Infrastructure and Services**File No:** GO.ME.1**Recommendation:**

That the Director Infrastructure Services Monthly Report for June 2020 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:**Topical Matters****Building Better Regions Round 4**

Council was recently notified of its successful application to the Australian Governments Building Better Regions Fund – Round 4, of \$750,000 for the construction of new male and female, home and away change rooms at King George Oval.

The overall project is valued at \$1.1m with grant funding to be provided equally over 2020/21 and 2021/22. The project will also enable the conversion of the existing change rooms into a dedicated disabled toilet, additional storage, and a women's umpire/referee change room.

Once Council receives the funding deed, a separate report will be provided to Council to consider funding of the Council component.

Funding programs

Council has recently submitted a funding application to the NSW Government Streets as Shared Spaces program. This program was established in response to the COVID-19 pandemic as it was identified across the world that with restrictions in place many people were making use of public roads to walk and ride. The government is looking to establish projects that provide greater capacity for communities to utilise outdoor space, and seek to make a permanent change in their levels of physical activity.

In consultation with Transport for NSW staff a suitable project for consideration was the completion of the Belubula River Heritage Walk from Martin Street to Stillingfleet Street, and modifications to the footpath environment, including path widening from Martha Street to Stillingfleet Street across the frontage to Heritage Park and the tennis courts, addressing further projects identified in the Blayney Shire Active Movement Strategy.

An application has also been made to the NSW Government Community Building Partnership program to renew the existing field fencing at King George Oval in a similar fashion to that in front of the sideline seating.

Major Works

Hobbys Yards Road

With sealing works completed in the week commencing 8 June the upgrade of this section of Hobbys Yards Road has now been completed excluding linemarking.

Wombiana Lane Culvert

Works have commenced on the replacement of this failed reinforced concrete box culvert, with new steel installed in the past week, and formwork placement underway. Concrete placement is programmed for week commencing 15 June.

Road Maintenance Works

Maintenance grading has been undertaken on Mallowgrove Road, Springhill Road, Convent Lane, Fell Timber Road, Carcoar Road, Gap Road, Carcoar Dam Road Tea Tree Road, Bakers Road, Hagars Lane, Myers Lane, and Showground Road.

Gravel re-sheeting has been undertaken on Wombiana Lane, Ewins Lane and Bundaleer Road.

Other road maintenance works including pot hole patching have been undertaken on Neville Road, Belubula Way and in various villages.

Footpaths

Works have commenced on Icely Street footpath in Carcoar from the Public School up toward the Mid Western Highway, with the majority of the existing path removed at the time of writing.

Other tasks have included various concrete works at the Central West Equestrian and Livestock Centre for grandstands and wash down areas.

Major Contracts

Carcoar Sportsground Amenities Block

The final component of this project is the water tank which is not due to arrive until end of June and will finalise the works.

Council's contractor will commence carpark works prior to end of June and driveway will then be constructed by Council staff.

Napier Oval

Works at Napier Oval have ceased due to the material being unsuitable in the climate we are currently facing. The rain over the past month and the material type have meant the earthmoving is not viable until the material dries out completely. The contractors have been stood down from the project until a future date which is yet to be determined to enable for some warmer weather.

Works will no longer be completed for October and Council has sought an extension of time to the project funding body.

Central West Equestrian and Livestock Centre (CWELC)

All arena works are now complete and the facility is ready for use when the public health order permits.

The permanent yards and final fencing will be completed by end of June.

As the project is under budget there is additional works which will be completed and have been approved by the funding body will include a new transformer and main switchboard to prevent any power related issues when the full facility is in use. A new storage shed will also be included to house storage containers and provide additional storage areas. The shed will also incorporate an undercover area for use during events.

These works are funded through the NSW Government Club Grants Funding and are expected to be completed by end of this calendar year.

Assets

Work continues on the revaluation of the Transportation Asset Class, with reconciliation of the revaluation data to the 2019 end of year position.

Staff are also preparing the end of financial year reporting on other asset classes.

Parks and Recreation

As COVID-19 pandemic restrictions began to ease, members of the Parks and Recreation team undertook an increased level of inspections of grounds, facilities and equipment to check for any critical safety issues to be addressed.

As the autumn/winter season has progressed, team members have also undertaken the annual tree pruning program, to lift tree canopies and remove weak or poor limbs.

A picnic table was recently installed with a concrete slab outside the Visitor Information Centre to provide further outdoor seating capacity. However, access requirements were overlooked, and investigations are underway to determine a suitable solution to this.

Routine maintenance of sporting fields and open spaces, including mowing, the undertaking of the broadleaf weed spraying program, and minor repairs has been undertaken.

Wastewater

Council staff have completed the design of the recycled water treatment plant and have submitted this to DPIE for comment. The construction budget is now being established and expected by the end of the month.

The Development Servicing Plan (DSP) for Sewerage Services was adopted by Council at the extra ordinary meeting on June 9. The new charges will take effect in June.

An RFQ is underway for the design and construction of an additional 30kW of Solar PV at the treatment plant. This additional generation will continue to reduce Council's consumption of electricity from the grid. The solar generation will also supply electricity to the new recycled water treatment plant when commissioned. The contract is expected to be awarded before 30 June.

Fleet & Plant

Council continues to await delivery of one flail mower, which has been delayed due to supply chain issues associated with COVID-19. Delivery is currently advised as being in July. Once received this will result in the completion of the fleet replacement program for 2019/20.

Risk/Policy/Legislation Considerations:

Information report only.

Budget Implications:

Information report only.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

14) OPEN SPACE PROJECTS - STRATEGIC PLANNING

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Public Infrastructure and Services

File No: PR.MA.1

Recommendation:

1. That the draft schematic landscape designs for the Frape / Beaufort Street Park and Belubula River Precinct be endorsed for the purpose of public exhibition for 28 days.
2. That a further report, detailing any submissions received, be presented to Council following the conclusion of the exhibition period.

Reason for Report:

The draft schematic landscape designs for the Frape / Beaufort Street Park and Belubula River Precinct are presented for Council's consideration and endorsement of a 28 day public exhibition period. The designs have been prepared by Place Design Group and Council.

Report:Executive Summary

The draft schematic landscape designs expand upon the two proposed concepts previously identified within, either the Blayney Shire Sport and Recreation Master Plan (2017), Blayney Active Movement Strategy (2016) and/or Blayney 2020 Master Plan (2016).

Both schematic designs focus on the utilisation of currently underutilised Council held land and road reserves, seeking to obtain greater utilisation and provide the Blayney community with improved passive recreation open space opportunities.

The Frape / Beaufort Street Park area, bounded by Frape, Cook and Beaufort Streets with a pathway access to Roseberry Place is a previous brickworks site, and has remained unused for many decades. The land was previously Crown Land and is identified as a Public Reserve. Council has recently finalised a 3 lot subdivision to excise 2 residential lots fronting Frape Street, and these are currently being prepared for sale.

The schematic design proposes shared path linkages through the park, with playground and shadesails, fitness equipment, BBQ with seating, toilet block, open grass areas and associated landscaping.

The Belubula River Precinct stretches from Dakers Oval in the North through to Martha Street and Heritage Park in the South, with multiple linkages to local roads, primarily along Lower Farm Lane. Council has also undertaken preliminary discussions with an adjoining landholder to improve and make available a piece of land known as "the island" near Newbridge Road for public passive recreation such as fishing and bird viewing.

The schematic design proposes the closure of the section of Lower Farm Lane between Charles and Stillingfleet Streets and repurposing of this section to provide for a shared path. The shared path will service the full length of the route from Dakers Oval to Heritage Park, offering the community a safe pedestrian and cycling off-road track enhancing local connectivity across Blayney.

Works also identified include the removal of existing noxious and invasive species such as willow and elm along the river alignment, a pedestrian bridge to service "the island", viewing decks, bird hide, associated landscaping, and other environmental enhancements.

Community Engagement

Council engaged Place Design Group as its preferred consultant in May 2019.

Place Design commenced work with the development of an on-line community survey for each project, with these being made publicly available in July and open until mid-August 2019. Each survey received 50-60 responses from the community.

Using the topographical survey data provided by Council, and the on-line survey responses, Place Design prepared two options for each project.

In December 2019, Council undertook a community engagement session, including a BBQ at the end of Beaufort Street to seek local community feedback on the options for the Frape / Beaufort project, and to provide any further information that we could use to inform Place Design. The event attracted approximately 20 people including children, with ideas and thoughts being offered about what should be included in the location, how to manage community expectation and when the project may be delivered. The community had a clear preference for the option that provided for a circuit type shared path within the area, and connections to Roseberry Place, Cook Street and Beaufort Street.

This information was presented back to Place Design and further refinement of the preferred option then delivered to Council in early 2020.

In February 2020, Council undertook a community engagement session, including BBQ in the Blayney Tennis Club due to rain, which was in contrast to the December engagement session which was dry and windy and required us to consider the risk of grassfire. The event attracted approximately 20 people including children, with ideas and thoughts being offered about what should be included along the route, and on "the island", how to manage community expectation and when the project may be delivered.

Community feedback for the Belubula River Park area indicated a clear preference for the option that provided for a circuit type path around "the island", and together with additional information this was considered and provided back to Place Design. The amended preferred option was then delivered back to Council at the end of April.

Councillors have been provided with an opportunity to review both projects, and further engage with the consultant via an online video presentation with Place Design Group in May.

It is therefore recommended that Council endorse the draft schematic landscape designs for the Frape / Beaufort Street Park and Belubula River Precinct, and they be placed on public exhibition for 28 days.

Project costings are currently under development and subject to consideration of any further submissions, these will be finalised and used for the purposes of future grant applications and funding opportunities.

Risk/Policy/Legislation Considerations:

Asset Management

Council owns and manages the Frape / Beaufort Street open space area.

The delivery of the Belubula River Precinct will require further engagement with the owner of "the island" to work through any identified concerns, and put in place measures to mitigate risks that may be identified, related to Council obtaining access to, and the use of privately owned land.

Lower Farm Lane is a Council public road reserve and the constructed section can be closed to traffic, should the project progress.

Policy

The strategic designs have been developed in consultation with the community, and provide Council with clear direction on what the community seeks in these two areas, provides evidence for well developed projects that can be considered shovel ready for grant applications, and where to target future expenditure of funds.

Budget Implications:

Nil, subject to final costings.

Enclosures (following report)

- | | | |
|---|---|---------|
| 1 | Frape Beaufort - Schematic Landscape Design | 6 Pages |
| 2 | Belubula River - Schematic Landscape Design | 7 Pages |
| 3 | Belubula River - Precinct Masterplan | 1 Page |

Attachments (separate document)

Nil



place
design
group.

FRAPE BEAUFORT PARK SCHEMATIC LANDSCAPE DESIGN

Blayney. NSW

Project Reference: 2517044
March 2020



SHIRE COUNCIL
Blayney

EXISTING CONDITION



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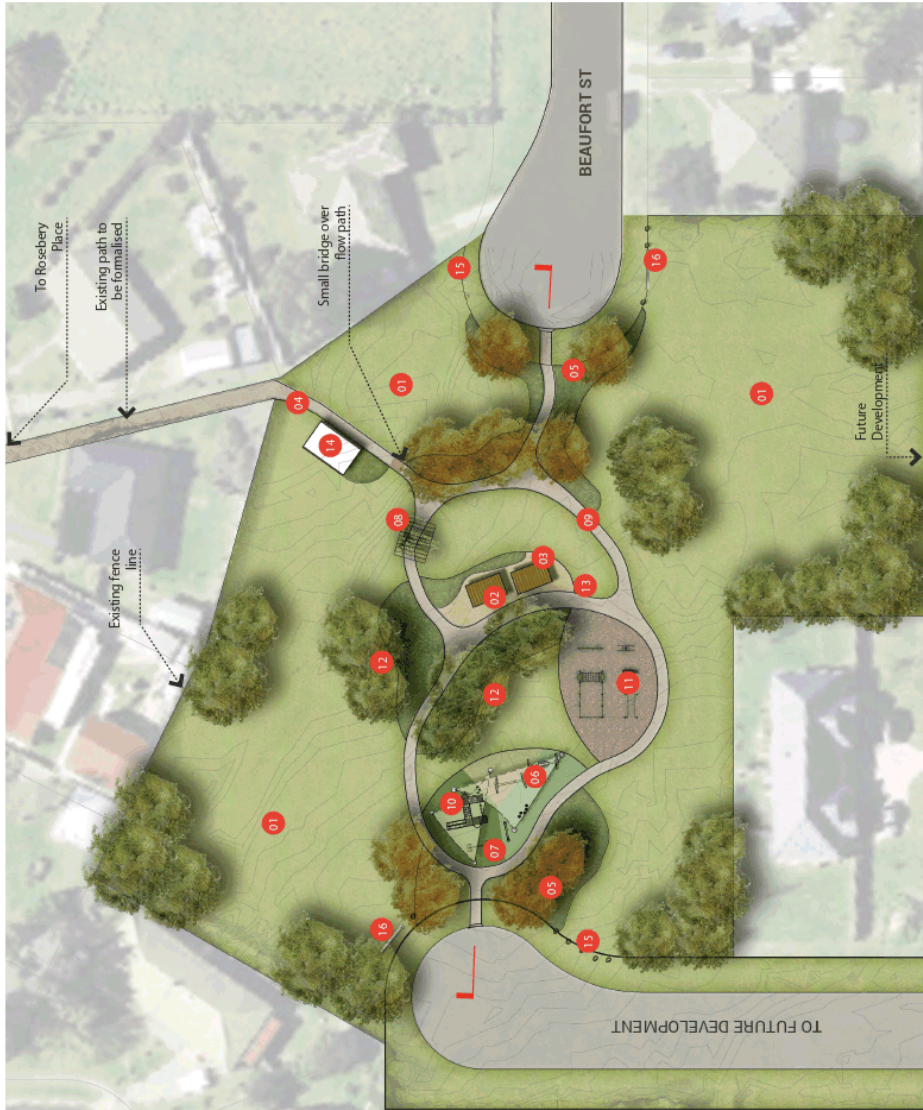


Landscape Schematic Design
 Fraple Beaufort Park

| DATE | PROJECT NO. | REVISION | DWG NO. |
|------------|-------------|----------|----------|
| 17/03/2020 | 2518022 | 03 | LA-CD-02 |
| 0 | 10 | 20 | 30 |
| 40 | 50 | 60 | 70 |



SCHEMATIC DESIGN



LEGEND

- 01 Open turf area
- 02 Timber shade structure with BBQ
- 03 Shade structure with picnic seating
- 04 2.5m wide pedestrian walkway/cycleway
- 05 Feature trees with low planting underneath, formalising the entrance
- 06 Playground with inclusive elements for all ages
- 07 Shade sails
- 08 Tunnel/Arbour with climbing plants
- 09 Children's learn to ride bike circuit
- 10 Rubber soffitall beneath play equipment
- 11 Fitness equipment to be relocated centrally from existing circuit
- 12 Large trees with low planting underneath to provide shade + allow site lines/passive surveillance
- 13 Drinking fountain with dog bowl
- 14 Accessible toilet block (Potential location)
- 15 Sandstone boulders to act as vehicle barrier
- 16 Council maintenance access

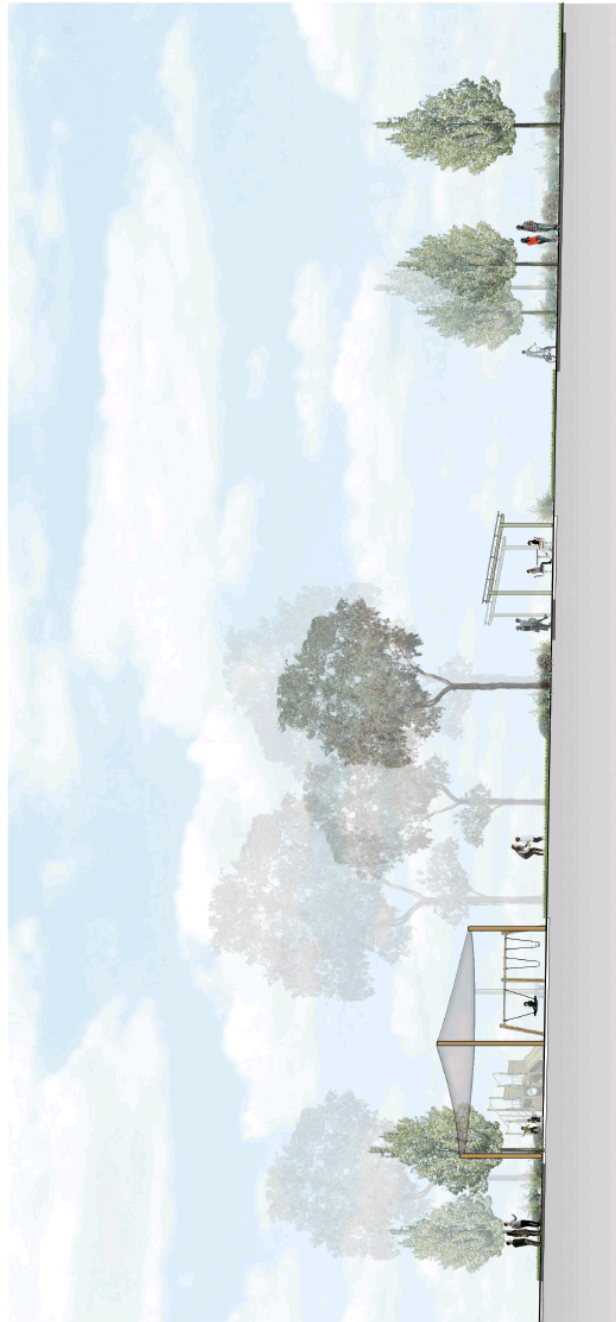
| DATE | PROJECT NO. | REVISION | DWG. NO. |
|------------|-------------|----------|---------------|
| 17/03/2020 | 2518022 | 03 | LA-CD-03 |
| 0 | 10 | 20 | 38M 1.100g/03 |

Landscape Schematic Design
Frispe Beaufort Park

Place Design Group Pty Ltd
38/630-832 Elizabeth Street
Melbourne 2 017 8374 Australia
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SITE SECTION



**place
design
group.**

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Landscape Schematic Design
 Fraple Beaufort Park

| DATE | PROJECT NO. | REVISION | DWG. NO. |
|------------|-------------|----------|---------------|
| 17/03/2020 | 2518022 | 03 | LA-CD-04 |
| 0 | 10 | 20 | 3BA/1.100@/03 |

CHARACTER IMAGES

Park character / Planting / Amenities



Bike path / Learn to cycle



Playground / Circulation



**place
design
group.**

Landscape Schematic Design
Frape Beaufort Park

| DATE | PROJECT NO. | REVISION | DWG. NO. |
|------------|-------------|----------|---------------|
| 17/03/2020 | 2518022 | 03 | LA-CD-05 |
| 0 | 10 | 20 | 3BA/1.100g/03 |

EQUIPMENT, FIXTURES & MATERIALS

Play + Fitness Equipment



Play structure



4 Seat inclusive play rocker



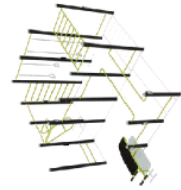
Double Swing



Swing with inclusive basket



Stepping logs



Multi-station fitness equipment

Furniture / Fixtures



Accessible BBQ



Hardwood shelter



Hardwood timber park bench



Rubbish bin



Hardwood timber picnic table

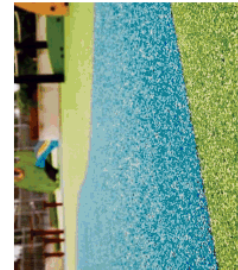


Water fountain with dog bowl

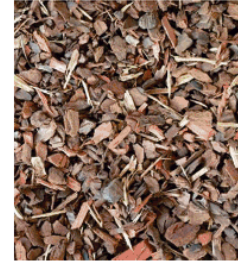
Materials



Concrete path with line markings



Rubber safety mat



Playground mulch



Mass planting



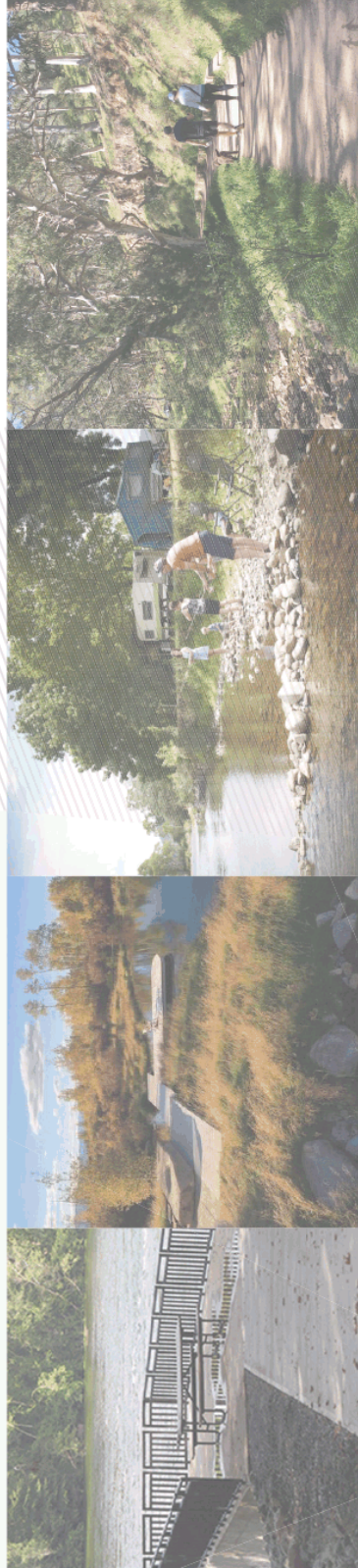
Turf

place design group.
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Landscape Schematic Design
Frappe Beaufort Park

| DATE | PROJECT NO. | REVISION | DWG NO. |
|------------|-------------|----------|---------------|
| 17/03/2020 | 2518022 | 03 | LA-CD-05 |
| 0 | 10 | 20 | 38M 1.100g/03 |

place
design
group.



BELUBULA RIVER PRECINCT SCHEMATIC LANDSCAPE DESIGN

Blayney. NSW

Project Reference: 2517044
April 2020



EXISTING CONDITION



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Landscape Schematic Design
 Belubula River Precinct

| DATE | PROJECT NO. | REVISION | DWG. NO. |
|------------|-------------|----------|----------|
| 29/04/2020 | 2518022 | 02 | LA-CD-02 |
| 0 | 10 | 20 | 30 |
| 40 | 50 | 60 | 70 |



SCHEMATIC DESIGN



LEGEND

- 01 Dry creek
- 02 Existing shelters + path
- 03 Cut back reeds to allow greater access to water
- 04 Deco granite path to deck
- 05 Viewing deck
- 06 Entry feature/ sign
- 07 Existing poplars to be retained
- 08 Shelter / bird hide with seating
- 09 Stabilisation + embankment works as needed
- 10 Remove existing Elm + Willow trees; retain any natives where possible; re-vegetate with new trees and endemic native planting
- 11 Timber bridge
- 12 Bound gravel circular path
- 13 Future footpath connection
- 14 Gross Pollutant Traps (GPT) to capture contaminants before entering the creek
- 15 Formalised parking along Henry St and Burns St
- 16 Park bench for peaceful contemplation
- 17 Landscape mounding

| DATE | PROJECT NO. | REVISION | DWG. NO. |
|------------|-------------|----------|----------|
| 29/04/2020 | 2518022 | 02 | L&CD03 |

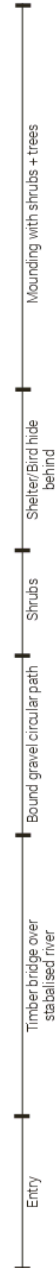


Landscape Schematic Design
Belubula River Precinct

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SITE SECTION AA



**place
design
group.**

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Landscape Schematic Design
 Belubula River Precinct

| DATE | PROJECT NO. | REVISION | DWG. NO. |
|------------|-------------|----------|---------------|
| 29/04/2020 | 2518022 | 02 | LA-CD-04 |
| 0 | 2 | 4 | 5 |
| 0 | 1 | 1 | 8 |
| | | | 1000/1.000g03 |

SITE SECTION BB



Shrubs + trees

Viewing deck + creek

Circular path

Mounding with shrubs + trees

Circular path

Stabilisation + Embankment works

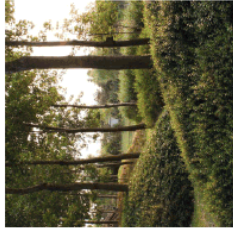
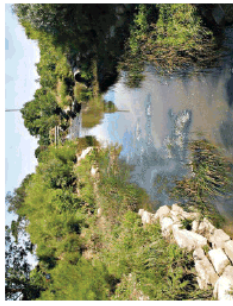
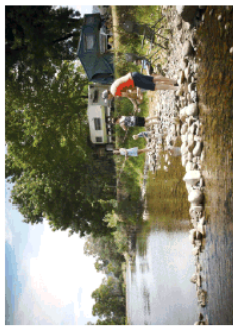
place design group.
Place Design Group Pty Ltd
3/8/6/30-832 Elizabeth Street
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T + 61 2 9298 3300
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Landscape Schematic Design
Belubula River Precinct

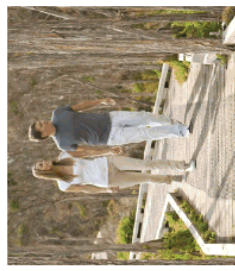
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| 29/04/2020 | 2518022 | 02 | LA-CD-05 |
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CHARACTER IMAGES

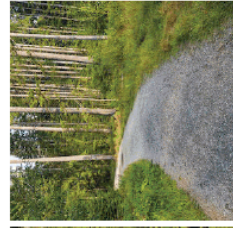
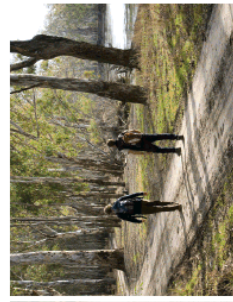
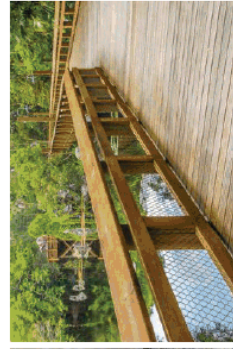
Landscape Character / Creek



Viewing Deck / Bird Hide / Shelter



Timber Bridge / Circular Path



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Landscape Schematic Design
Belubula River Precinct

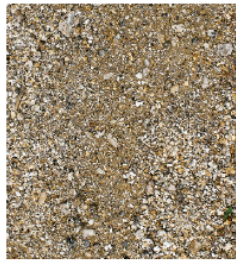
| DATE | PROJECT NO. | REVISION | DWG NO. |
|------------|-------------|----------|----------|
| 29/04/2020 | 2518022 | 02 | LA-CD-06 |

MATERIALS & FIXTURES

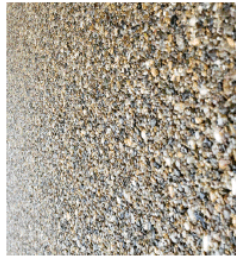
Materials



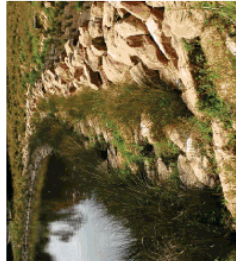
Concrete footpath



Deco granite path



Bound gravel path



Riverbank stabilisation rock



Endemic native mass planting



Turf

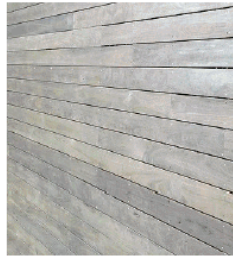
Furniture / Fixtures



Hardwood shelter / Bird hide



Hardwood timber park bench



Hardwood timber decking

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Melbore 2 017 NSW Australia
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Landscape Schematic Design
Belubula River Precinct

| DATE | PROJECT NO. | REVISION | DWG NO. |
|------------|-------------|----------|----------|
| 29/04/2020 | 2518022 | 02 | LA-CD-07 |

BELUBULA RIVER PRECINCT - SCHEMATIC MASTERPLAN



place design group.
 Place Design Group Pty Ltd
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 F +61 3 92 90 9100

Landscape Masterplan Concept
 Belubula River Precinct, Blayney

| N | DATE | PROJECT NO. | REVISION | REV. NO. |
|---|------------|-------------|----------|-----------|
| | 29/04/2020 | 21/0022 | 03 | 14-03-101 |

SCALE 1:3500 @ A1

15) MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 12 JUNE 2020

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4. Community, Sport, Heritage and Culture

File No: TT.ME.1

Recommendation:

1. That the minutes of the Blayney Traffic Committee Meeting, held on Friday 12 June 2020, be received and noted.
2. That Council install line marking on Water Street, including road centreline, and fog lines to provide 3.0m lane widths between Adelaide and Osman Streets.

MINUTES OF THE BLAYNEY SHIRE COUNCIL TRAFFIC COMMITTEE MEETING HELD 12 JUNE 2020 VIA ZOOM COMMENCING AT 10:03AM**PRESENT**

Members: Cr Bruce Reynolds (Blayney Shire Council - Chair), Reg Rendall (Paul Toole Representative), Jackie Barry (TfNSW), Michael Chooi (NSW Police).

Present: Grant Baker (Director Infrastructure Services), Andrew Cutts (Tablelands Area Road Safety Officer), Nikki Smith (Administration Officer).

APOLOGIES

Nil.

CONFIRMATION OF MINUTES

RESOLVED: That the Minutes of the previous Traffic Committee Meeting held on Friday 3 April 2020, be confirmed to be a true and accurate record of that meeting.

(Reg Rendall/Jackie Barry)

MATTERS ARISING FROM THE MINUTES

Nil.

DECLARATION OF INTEREST

Nil.

REPORTS**20200612:01 Vehicle Parking - Water Street, Blayney**

RECOMMENDATION: That Council install line marking on Water Street, including road centreline, and fog lines to provide 3.0m lane widths between Adelaide and Osman Streets.

(Jackie Barry/Reg Rendall)

TRAFFIC REGISTER

That the information be noted.

GENERAL BUSINESS**20200612:02 Load Limit - Vittoria Road, Millthorpe**

ACTION: Council write to Cabonne Council to seek their future intention with regard the Vittoria Road load limit within the Cabonne LGA, with a view to a coordinated approach.

Miscellaneous Items

ACTION: Council to investigate the following matters 20200612:03 – 20200612:06 and return reports for Traffic Committee consideration to a future meeting.

20200612:03 Stop Signs – Carcoar and Browns Creek Roads

The suitability of Stop (R1-1) signs at the intersection of Carcoar and Browns Creek Roads Browns Creek.

20200612:04 Give Way Signs – Burns and Henry Streets

The conversion of the existing Give Way (R1-2) signs to Stop (R1-1) signs at the intersection of Henry and Burns Streets Blayney.

20200612:05 Low Bridge / High Vehicle Signs – Newbridge Road (Burns Street)

The location of, and suitability of the existing Low Bridge Ahead - High Vehicles Detour (G9-3 R) signage on Burns Street.

20200612:06 Descent Signage – Errowanbang Road

The installation of steep descent signage on Errowanbang Road, Forest Reefs and liaison with Transport for NSW on signage options.

20200612:07 Power Pole – Orange Road, Blayney

ACTION: Council write to Essential Energy advising Traffic Committee and Council have considered and suggests possibility of power being installed underground to impede Essential Energy further risk.

INFORMAL MATTERS**20200612:08 MONTHLY ROAD SAFETY REPORT - MARCH, APRIL, MAY 2020**

That the information be noted.

20200612:09 CHIFLEY LOCAL AREA COMMAND - SERIOUS/FATAL MVA REPORT – MARCH, APRIL, MAY 2020

That the information be noted.

FUTURE MEETING DATES - 2020

- Friday, 7 August 2020
- Friday, 9 October 2020
- Friday, 11 December 2020

There being no further business, the meeting concluded at 10.57am.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

16) BLAYNEY SHIRE LOCAL STRATEGIC PLANNING STATEMENT**Department:** Planning and Environmental Services**Author:** Town Planner**CSP Link:** 5. The Natural Environment**File No:** LP.PO.1**Recommendation:**

That Council

1. Note that two (2) submissions were received during the community consultation of the draft Local Strategic Planning Statement
2. Adopt the Blayney Shire Local Strategic Planning Statement
3. Authorise the General Manager to approve any minor formatting amendments to correct minor clerical errors or issues which do not significantly change or alter the content or intent of the document.

Reason for Report:

To seek Council endorsement of the Blayney Shire Local Strategic Planning Statement (the Statement) following community consultation.

The Statement identifies Council's 20 year vision for land use planning in Blayney Shire, setting out planning priorities and actions to achieve this vision and the means to monitor and report on the delivery of the actions identified. The Statement has been prepared in accordance with the *Environmental Planning & Assessment Act 1979 (EP&A Act)* and *Environmental Planning & Assessment Regulations (2000) (EP&A Regulations)*.

Report:

In March 2018, the NSW Government amended the *EP&A Act* in a major overhaul of the State's planning legislation to, among other changes; recognise the importance of strategic planning and the need for alignment between the State Government regional plans and council local plans.

To ensure a link between regional plans, the finer grained planning at a local level and consistency in strategic planning approaches, all Councils in NSW are required to prepare a draft Statement that meets the requirements set out in section 3.9 of the *EP&A Act*.

The draft Statement was approved for community consultation on the 21 October 2019 and exhibited for a period of 28 days from 22 October 2019 to 12 November 2019. During this time two (2) submissions were received.

The submissions were from state government agencies, Transport of NSW and Heritage NSW. The submissions supported the initiatives within the Statement, however outlined opportunities to provide a greater level of information and potential inclusion of transport, traffic and heritage matters within the document.

Accordingly, a review of the document was undertaken and minor changes were made to the Statement to support the submissions received, amend inaccuracies and align the document with other draft Strategic documents.

Risk/Policy/Legislation Considerations:

The Statement has been prepared in accordance with the *Environmental Planning & Assessment Act 1979 (EP&A Act)* and *Environmental Planning & Assessment Regulations (2000) (EP&A Regulations)*.

Budget Implications:

Nil

Enclosures (following report)

- | | | |
|---|--------------------------|---------|
| 1 | Submission Heritage NSW | 3 Pages |
| 2 | Submission Transport NSW | 1 Page |

Attachments (separate document)

- | | | |
|---|------------------------------------|----------|
| 3 | Local Strategic Planning Statement | 40 Pages |
|---|------------------------------------|----------|



Our ref: DOC20/13670

Mr Damien Pfeiffer
Director, Western Region
Department of Planning, Industry and Environment
damien.pfeiffer@planning.nsw.gov.au

CC: Ms Rebecca Ryan
General Manager
Blayney Shire Council
council@blayney.nsw.gov.au

Draft Blayney Local Strategic Planning Statement

Dear Mr Pfeiffer

We are writing to provide comment on Blayney Shire Council's draft Local Strategic Planning Statement.

Heritage, culture, history and tradition are fundamental aspects of the identity of a place, and can include Aboriginal, non-Aboriginal, natural, archaeological, movable, maritime and intangible cultural heritage. These aspects define the local character of a place and help create and maintain a sense of meaning for communities.

Local Strategic Planning Statements (LSPS) provide an important opportunity for communities to describe the local character of their places, and what makes them distinctive and different from other places. Through the LSPS, Heritage NSW encourages both Council and your Department to consider how known and potential heritage places and values contribute to the local character and sense of place for their community.

We have prepared some general guidance for councils to consider in the preparation of their LSPS, this is provided at **Attachment 1**.

Heritage NSW supports the following initiatives in Blayney Shire Council's LSPS:

- protection of key heritage assets and streetscapes through identification of desired character and ensuring that development is sensitive to this character
- identification of the heritage of Council's towns and villages, including Blayney, Millthorpe, Newbridge and Carcoar
- reviewing the adequacy of Council's Heritage Conservation Areas
- promoting Council's Heritage Assistance Fund, Heritage Advisory Services, and other initiatives which contribute to heritage conservation

While these initiatives are positive, we do believe that there is an opportunity to provide a greater level of information on Council's heritage and how it is considered during planning. We believe the greatest opportunity here is the inclusion and consideration of Aboriginal cultural heritage in the LSPS and Council's Local Environmental Plan (LEP).

Areas that Council and the Department of Planning, Industry and Environment need to consider when finalising the LSPS are:

Level 6, 10 Valentine Ave Parramatta NSW 2150 ■ Locked Bag 5020 Parramatta NSW 2124
P: 02 9873 8500 ■ E: heritagemailbox@environment.nsw.gov.au

- consultation with the Aboriginal community regarding cultural heritage and connection to Country
- preparation of an Aboriginal Cultural Heritage Study as a priority to inform amendments to the LSPS and LEP
- considering how Aboriginal cultural heritage and cultural landscapes can be protected in LEPs
- considering the linkages between culture, heritage and tourism, and the opportunities culture and heritage bring for economic growth
- further articulating heritage as it relates to the character of an area, including potentially identifying clusters of places and items which contribute to the significant character of the place, and
- considering the linkages between actions and priorities, for example the ways in which heritage and culture contribute to attractive and liveable places, as well as local employment and community wellbeing.

This would help better align Council's local strategic planning with the *Central West and Orana Regional Plan*, specifically:

- Direction 16 – Respect and protect Aboriginal heritage assets and
- Direction 17 – Conserve and adaptively reuse heritage assets.

Our records show that, in addition to items of local heritage significance listed under *Blayney Local Environmental Plan 2012*, the local government area contains:

- 14 State Heritage Register items and
- 77 Recorded Aboriginal Sites.

Care must be taken to avoid impacts on these items and sites, and consideration needs to be given as to how to mitigate any impacts where they are unavoidable. We can provide specific information and more detailed advice on these State heritage items and Aboriginal sites if required.

Heritage NSW has several publications which may be of assistance when addressing the heritage objectives of the LSPS. These objectives should be incorporated with environmental, social and economic considerations to achieve high quality strategic planning outcomes. These publications are available online at environment.nsw.gov.au/Heritage/publications/index.htm.

Additionally, Government Architect NSW's (GANSW) recent publication *Design Guide for Heritage* may be of use, this can be found at governmentarchitect.nsw.gov.au/guidance/heritage. GANSW is also undertaking a project to explore opportunities and approaches for *Designing with Country*, more information on this can be found at governmentarchitect.nsw.gov.au/projects/designing-with-country.

If you have any questions regarding this matter please contact James Sellwood, Senior Heritage Programs Officer, Statewide Programs at Heritage NSW, Department of Premier and Cabinet by phone on 02 9274 6354 or via email at james.sellwood@environment.nsw.gov.au.

Yours sincerely



Jane Holden
Per/ Pauline McKenzie
Executive Director
Heritage NSW
Department of Premier and Cabinet
As Delegate of the Heritage Council of NSW

11 February 2020

Attachment 1

Heritage in Local Strategic Planning Statements

Heritage NSW encourages councils to take a strategic approach to developing and implementing the priorities, policy positions and actions in its Local Strategic Planning Statement (LSPS). To ensure that the LSPS provides strong strategic guidance with regards to both Aboriginal and Historic heritage, we recommend that it should consider the following:

Character Statements

Character Statements which recognise heritage and culture as a fundamental aspect of the identity of the place.

Planning Priorities

Planning Priorities which:

- identify Aboriginal cultural heritage and Historic heritage values and opportunities to protect and celebrate those values
- recognise the contribution which Aboriginal cultural heritage and Historic heritage make to the sense of place and belonging of a local area
- support the protection and celebration of heritage sites and values
- identify and celebrate the diversity and heritage of the many cultural groups in the community, and
- recognise that Aboriginal and Historic heritage and diversity are a cultural asset and potential driver of tourism and economic growth and the opportunities that this can provide.

Actions

Actions which:

- capture the identification, appropriate protection, interpretation and promotion of Aboriginal cultural heritage and Historic heritage
- require meaningful and ongoing consultation with the Aboriginal community to identify important values and potential issues regarding cultural heritage and connection to land
- require meaningful, ongoing and representative community engagement which captures the diversity of the local community
- require consultation with State Government agencies in relation to both Aboriginal cultural heritage and Historic heritage
- support the ongoing identification and documentation of heritage places and context early, to assist more detailed planning actions to avoid or mitigate impact on heritage items and places
- where possible, strategically identify key heritage places and clusters
- support heritage asset revitalisation and adaptive reuse
- provide guidance for sensitive heritage areas subject to major infrastructure or development
- identify funding and resourcing for Aboriginal and Historic heritage priorities
- allow for the development of plans and strategies which interpret, celebrate and promote Aboriginal and non-Aboriginal identity, culture and heritage, and
- develop strategies and programs to tell the story of a local area, and the diversity of its history and culture.



13/02/2020

General Manager
Oberon Council
PO Box 84
Oberon NSW 2787

Attn: Claire Johnston

Dear Claire

Draft Oberon Local Strategic Planning Statement

Please note as at 01 December 2019, the legislation, including functions and responsibilities of Roads and Maritime Services (RMS) and Transport for NSW (TfNSW) are now being performed by the integrated TfNSW organisation. All future references to Roads and Maritime will now be referred to as TfNSW.

Transport for NSW understands that Oberon Council is currently in the process of finalising their draft Local Strategic Planning Statement and would like to take this opportunity to work collaboratively to improve the strategic planning for transport, traffic and future network capacity.

TfNSW have developed the following high level actions for consideration and potential inclusion as a part of the Local Strategic Planning Statement:

- Strategic consideration of compatible land uses in locations that are suitable along the classified road network that have the capacity to accommodate safe and efficient access of heavy vehicles,
- Strategic consideration of sensitive land uses in locations that can support the provision of safe and efficient access to the road network.
- Identification and preparation of the future road and transport network needs in line with future development and planned growth.
- Consideration of the capacity and funding mechanisms for future road network in line with future development and planned growth.

Given the late notice of this letter TfNSW understands that it may be too late to incorporate these actions within the LSPS. TfNSW would like to work with Oberon Council in future strategic planning for the LGA where it will be beneficial.

If you wish to discuss this matter further, please contact Alexandra Power, Development Assessment Officer on (02) 6861 1428.

Yours faithfully



Andrew McIntyre
Manager Land Use Assessment
Western Region

Transport for NSW
51-55 Currajong Street PARKES NSW 2870 | PO Box 334 PARKES NSW 2870 DX20256
P 6861 1449 | W development.western@transport.nsw.gov.au | ABN 18 804 239 602

17) **DA2020/27 - CONSTRUCTION OF A SHED - 14 OSMAN STREET, BLAYNEY**

Department: Planning and Environmental Services

Author: Manager Planning

CSP Link: 5. The Natural Environment

File No: DB.AB.1463

Recommendation:

That Council consents to Development Application DA27/2020 for the construction of a shed at Lot 12 Section 10 DP758121 and Lot 1 DP355933, being 14 Osman Street, Blayney.

BACKGROUND:

Council's consent is sought for the extension of an existing shed at 14 Osman Street, Blayney, being Lot 12 Section 10 DP758121 and Lot 1 DP355933 (the 'subject property').

The Development Application has been referred for Council's determination on the basis that total floor area of the proposed shed (i.e. the existing shed and the proposed extension) exceeds the acceptable solution of the *Blayney Development Control Plan 2018* (Blayney DCP 2018).

Specifically, the proposed shed will have a total floor area of 170m², exceeding the applicable acceptable solution of 128m² by 42m².

The key issues for consideration are summarised below, and addressed in detail in the body of this report.

REPORT:

The subject property is located to the immediate south east of the intersection of Osman Street and Stillingfleet Street. The subject property comprises a total area of 3,036m² and contains an existing dwelling and garage / shed.

The proposed extension would adjoin the rear of the existing shed, extending a further 14m towards the southern boundary of the subject property. Notably, the existing shed straddles the boundary of Lot 12 Section 10 DP758121 and Lot 1 DP355933. The proposed extension would continue to straddle the boundary.

The proposed extension has been designed to match the existing shed, with the proposed shed (i.e. the existing shed and the proposed extension) being 21m long, 6m wide and 3.2m high, with a 14m long and 3m wide awning attached to the western side.

While the proposed shed will exceed the acceptable solution, it is recommended that the proposal be approved on the basis that it is consistent with the applicable visual impact and amenity objectives / performance criteria of the Blayney DCP 2018. In particular, it is considered that the proposed shed extension:

- Will not dominate views from Osman Street, Stillingfleet Street or other key public places;
- Is in keeping with the scale and setting of the relevant land use zone, streets and locality character;
- Will suitably integrate with the surrounding dwelling, buildings and landscape; and
- Will not significantly impact on the amenity of neighbouring properties.

In accordance with Part B of the Blayney DCP 2018, the proposed development was notified to the adjoining property owners. No submissions were received.

As such it is considered that the proposed development is consistent with the aims, objectives and performance criteria of the Blayney Local Environmental Plan 2012 and Blayney Development Control Plan 2018.

PROPOSED DEVELOPMENT

The proposed shed (existing shed and proposed extension) will be 21m long, 6m wide and 3.2m high, with a 14m x 3m awning. The proposed shed will have a total floor area in the order of 170m².

The location of the proposed shed and elevations are illustrated in the attached plans.

Section 1.7 – Application of Part 7 of the Biodiversity Conservation Act 2016 and Part 7A of the Fisheries Management Act 1994

Section 1.7 of the EP&A Act 1979 identifies that Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994* have effect in connection with terrestrial and aquatic environments.

Having regard to the relevant provisions and based on an inspection of the subject property, it is considered that the proposed development is not likely to have a significant effect any threatened species, population or ecological communities or their habitats.

Section 4.15 – Evaluation

Section 4.15(1)(a)(i) The Provisions of any Environmental Planning Instrument

Blayney Local Environmental Plan 2012

Part 1 – Preliminary

Clause 1.2 Aims of Plan

The proposed development is considered to be consistent with the broad aims of the Blayney Local Environmental Plan 2012. Relevant issues are addressed in the body of this report.

Clause 1.7 Maps

| | |
|----------------------------|------------------------------------|
| Land zoning: | R1 General Residential |
| Lot size: | 450m ² Minimum Lot Size |
| Heritage: | N/A |
| Terrestrial biodiversity: | N/A |
| Groundwater vulnerability: | N/A |
| Drinking water catchment: | N/A |
| Watercourse: | N/A |
| Flood: | N/A |

Clause 1.9A – Suspension of Covenants, Agreements and Instruments

Clause 1.9A provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions:

- a covenant imposed by the Council or that the Council requires to be imposed, or
- any prescribed instrument within the meaning of section 183A of the *Crown Lands Act 1989*, or
- any conservation agreement within the meaning of the *National Parks and Wildlife Act 1974*, or
- any Trust agreement within the meaning of the *Nature Conservation Trust Act 2001*, or
- any property vegetation plan within the meaning of the *Native Vegetation Act 2003*, or
- any biobanking agreement within the meaning of Part 7A of the *Threatened Species Conservation Act 1995*, or
- any planning agreement within the meaning of Division 6 of Part 4 of the Act.

This clause does not affect the rights or interest of any public authority under any registered instruments.

A search of Council's records indicates that the subject property is not affected by any of the foregoing covenants, instruments, agreements or plans.

Part 2 – Permitted or prohibited development

Clause 2.3 – Zone objectives and Land Use Table

The subject property is zoned R1 General Residential.

The objectives of the R1 General Residential zone seek to:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.

The proposed development is not inconsistent with the foregoing objectives.

Part 6 – Additional local provisions

Clause 6.2 Stormwater management

Clause 6.2 seeks to minimise the impacts of urban stormwater on land to which this clause applies and on adjoining properties, native bushland and receiving waters.

Council's Senior Building Surveyor has recommended a condition of consent requiring roof water be disposed of to the existing stormwater drainage system in accordance with the Plumbing Code of Australia, with all work carried out by a licensed plumber or drainer.

Clause 6.8 Essential services

Clause 6.8 requires that development consent must not be granted to development unless the consent authority is satisfied that any of the services that are essential for the development are available or that adequate arrangements have been made to make them available when required.

Essential services are identified as the supply of water, the supply of electricity, the disposal and management of sewage, stormwater drainage / conservation and suitable vehicle access.

Essential services are available to the subject property.

State Environmental Planning Policy 55 – Remediation of Land

State Environmental Planning Policy 55 – Remediation of Land (SEPP55) requires that a consent authority must not consent to the carrying out of development of land unless it has considered whether the land is contaminated; is satisfied that the land is suitable in its contaminated state for the development that is proposed, and if the land requires remediation to be made suitable for the proposed development it is satisfied that the land will be remediated before the land is used for that purpose.

Furthermore, SEPP 55 requires that before determining an application to carry out development that would involve a change of use of land (specified in subclause 4 of the SEPP), the consent authority must consider a preliminary investigation of the land concerned.

Given that the subject property has historically been used for the purpose of a dwelling, it is accepted that it is unlikely to be contaminated. No further assessment is required.

Section 4.15(1)(a)(ii) Any proposed instrument that is or has been the subject of public consultation under the Act and has been notified to the consent authority

Not applicable.

Section 4.15(1)(a)(iii) Any Development Control Plan

Blayney Shire Development Control Plan 2018

Part C – Residential

Part C – Residential of the DCP applies to development applications for a wide range of dwellings, residential accommodation types and ancillary development. The relevant provisions of Part C are addressed below:

C3 Garages, Carports, Sheds, Outbuildings & Pools/Spas

C3.1 Use

C3.1 seeks to ensure that outbuildings, garages and sheds are not to be used as dwelling, habitable room, or home business / industry.

A condition of consent will be applied requiring that the approved building must not be used for any other purpose other than the approved use i.e. a shed. Any proposed change of use shall only be permitted with the consent of Council.

C3.2 Visual Impact / Amenity

C3.2 seeks to ensure that outbuildings and garages / carports will not dominate views from the street or key public spaces; will be in keeping with the scale and setting of the relevant land use zone, streets and locality character; will integrate with dwelling design and surrounding landscaping and buildings; and will not significantly impact on the amenity of neighbouring properties.

The proposed development is considered to be consistent with the relevant acceptable solutions. In particular, it is considered that the size and location of the proposed shed will be in keeping the scale and setting of the immediate area (see Figure 1).

C3.3 Garages, Carports, Outbuildings & Sheds in Urban Areas

C3.3 seeks to achieve the same objectives as C3.2, however the acceptable solutions are prescriptive in terms of building siting, maximum building height and cumulative building floor area. Specifically, a detached shed in the R1 General Residential zone should:

- Generally be located behind any existing or proposed dwelling or towards the rear of any property;
- Not exceed a ridge height of 4.8m from existing ground level;
- Not exceed a cumulative floor area (detached from the dwelling):
 - If the lot is < 900m² in size – maximum of 96m²;
 - If the lot is ≥ 900m² in size – maximum of 128m².

The proposed shed is generally consistent with these acceptable solutions with the exception of the cumulative floor area of sheds.

While proposed shed would result in a cumulative floor area 42m² more than the acceptable solution, in this circumstance it is considered that the proposal is still consistent with the relevant visual impact and amenity objectives.



Figure 1: Aerial image of the immediate area showing the prevalence of sheds. Subject property identified by heavy red line.

In particular, it is noted that the proposed shed:

- Will not dominate views from the street or key public spaces;
- Will be in keeping with the scale and setting of the existing setting;
- Will not detract from the existing dwelling; and
- And will not detrimentally impact on the amenity of neighbouring properties.

Further, it is noted that the subject property is in the order of 3,036m² which is substantially larger than the 900m² threshold.

Where a proposed development does not meet the applicable acceptable solution Council staff would request the applicant to provide a written statement which seeks to justify the departure by demonstrating:

- Compliance with the particular control within the DCP is unreasonable or unnecessary in the circumstances of the case;
- The objectives of the particular control are met or sufficiently addressed;
- There are sufficient environmental planning grounds to justify the departure from the particular control within the DCP; and
- The impacts of the non-compliant proposal will not be significantly greater than a compliant proposal or may enhance the outcome.

The applicant has provided a written request outlining that the shed is required for the purpose of a home gym, car parking storage of a golf buggy, mowers etc.

Given the size of the subject property and the limited impact of the proposed extension, Council staff did not press the applicant to provide a more detailed response.

It is open to Council to support the proposed development.

C8 Site Planning, Earthworks & Utilities

C8.1 Site Planning

C8.1 seeks to ensure that that the design of any significant new development is based on a site analysis of any relevant opportunities and constraints of the site and (taking into account any other relevant controls in LEP 2012 and this DCP).

The proposed development is consistent with the relevant objectives / performance criteria.

C8.2 Water & Energy Efficiency

C8.2 seeks to promote dwelling design that is water and energy efficient, thermally comfortable, and minimises the need for mechanical heating and cooling in accordance with NSW State Government requirements.

Not applicable.

C8.3 Design Principles

Advisory only. No assessment required.

C8.4 Earthworks

C8.4 seeks to ensure that earthworks will not have a detrimental impact on environmental functions and processes, neighbouring uses, or cultural or heritage items, and to minimise cut and/or fill or site and potential erosion and sediment entering stormwater systems or watercourses or impacting on adjoining properties.

The proposed development is consistent with the relevant acceptable solutions.

C8.5 Buildings near Utilities / Easements

C8.5 seeks to ensure that all buildings and structures must be located and designed so they do not obstruct access to, or impact on the safe operation of, existing or proposed utilities such as sewer, stormwater, water, electricity, gas, and telecommunications (whether they are above ground or underground).

The proposed development is consistent with the relevant acceptable solutions.

C8.6 Connection to Utilities

C8.6 seeks to ensure that new developments are appropriately serviced (the type or level of service depending on service availability and cost-effectiveness to connect), and to require development to connect to and support existing utility infrastructure in accordance with Council's *Guidelines for Engineering Works* (as amended).

As previously addressed under the heading *Clause 6.8 Essential services*, it is understood that all essential services are available to the subject property.

C8.7 Siting & Visibility of Utilities

C8.7 seeks to minimise the visual impact of any new utilities, connections, or associated structures if visible from public areas.

Not applicable.

C8.8 Water Tanks

C8.8 seeks to ensure that dwellings have sufficient potable water to cater for the number of people / likely consumption and any ancillary uses.

Not applicable.

C8.9 On-Site Sewage Management

C8.9 seeks ensure (where reticulated / centralised sewage management systems are not available) appropriate on-site systems will be suitably sized and able to operate on the lot without impacting on development on the subject lot, neighbouring lots or surface or ground water systems, and don't require excessive vegetation removal.

Not applicable.

C8.10 Re-Use of Water

C8.10 identifies that re-use of water is encouraged but must be treated to the relevant NSW standards to ensure safety and environmental health.

Not applicable.

C8.11 Solid Waste Management

C8.11 seeks to ensure that all new development has an appropriate solid waste management system to protect the environment.

Not applicable.

C8.12 Letterboxes

C8.12 seeks to ensure that letterboxes are provided for new dwellings.

Not applicable.

C8.13 Street Numbering

C8.13 seeks to ensure that street numbers are provided for new buildings on vacant lots or new lots.

Not applicable.

Section 4.15(1)(a)(iiia) Any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4

Not applicable.

(a)(iv) any matters prescribed by the regulations

- **In the case of a development application for the demolition of a building, the provisions of AS 2601 (Clause 92)**

Not applicable.

- **In the case of a development application for the carrying out of development on land that is subject to a subdivision order made under Schedule 7 to the Act, the provisions of that order and of any development plan prepared for the land by a relevant authority under that Schedule (Clause 92)**

Not applicable.

- **Fire safety and other considerations (Clause 93)**

Not applicable.

- **Buildings to be Upgraded (Clause 94)**

Not applicable.

- **BASIX Commitments (Clause 97A)**

Not applicable.

Section 4.15(1)(b) The likely impacts of the development, including environmental impacts both the natural and built environments, and social and economic impacts in the locality

The likely impacts of the proposed development have been addressed in the body of this report.

Based on this assessment, it is considered that the proposed development is unlikely to have a significant or detrimental impact.

Section 4.15(1)(c) The suitability of the site for the development

The foregoing assessment demonstrates that the subject property is suitable for the proposed development.

Section 4.15(1)(d) Any submissions made in accordance with this Act or the regulations

In accordance with Part B of the DCP the proposed development was notified to the adjoining property owners.

No submissions were received.

Section 4.15(1)(e) The public interest

The proposed alterations and additions are considered to be of minor interest to the wider public due to the localised nature of potential impacts. The proposal is not inconsistent with any relevant policy statements, planning studies, guidelines etc that have not been directly considered in this assessment.

CONCLUSION

The proposal is permissible with consent of Council. The proposed development complies with the relevant aims, objectives and provisions of BLEP 2012 and Blayney DCP 2018. A Section 4.15 assessment of the development indicates that the development is acceptable in this instance.

Attached is a draft Notice of Decision outlining conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

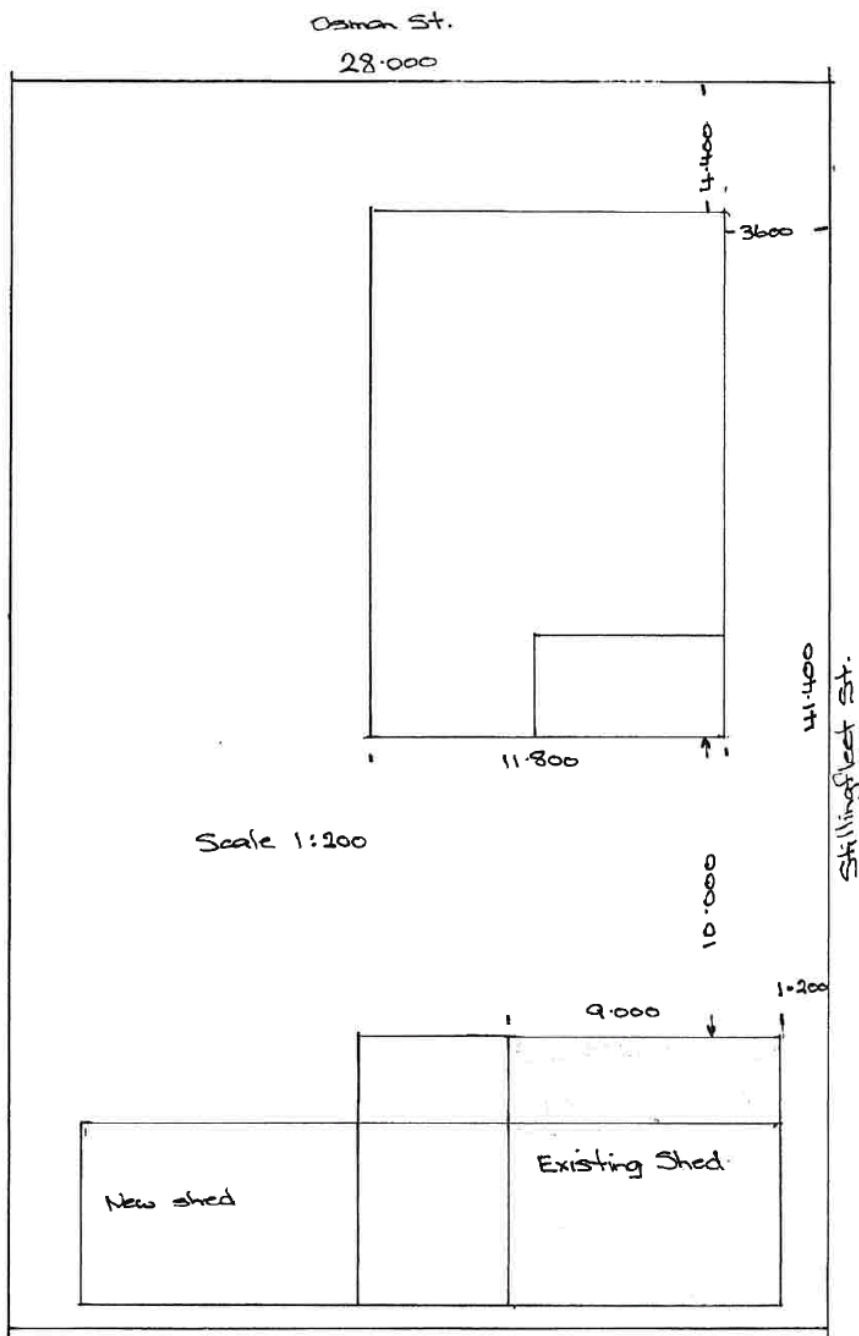
Nil

Enclosures (following report)

| | | |
|---|------------|---------|
| 1 | Plans | 3 Pages |
| 2 | Conditions | 4 Pages |

Attachments (separate document)

Nil



PROPOSED SHED EXTENSION
FOR MR. MRS R. COSTELLO
14 OSMAN ST BLAYNEY

| |
|-----------------------------|
| Reasons for Decision |
|-----------------------------|

Statutory and legislative requirement and public interest.

| |
|-----------------------|
| Approved Plans |
|-----------------------|

1. Development in Accordance with Approved Plans & Documentation

Development is to take place in accordance with:

| Plan/Doc No. | Plan/Doc Title | Prepared by | Issue | Date |
|--------------|--|------------------|-------|------------|
| - | Statement of Environmental Effects | Applicant | - | - |
| - | Site Plan | Applicant | - | - |
| 1 of 6 | Foundation Plan and Member Layout | Fairdinkum Sheds | - | 12/03/2020 |
| 6 of 6 | Sidewall Exterior Elevation and Endwall Exterior Elevation | Fairdinkum Sheds | - | 12/03/2020 |

as amended in accordance with any conditions of this consent.

NOTE: Any modifications to the proposal shall be the subject of an application under Section 4.55 of the Environmental Planning and Assessment Act, 1979.

| |
|------------------------------|
| Prescribed Conditions |
|------------------------------|

2. Building Code Of Australia

The building work must be carried out in accordance with the requirements of the Building Code of Australia. A reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant construction certificate is made.

3. Identification Of Site

The developer is to provide a clearly visible sign to the site stating:

- a) Unauthorised entry to the worksite is prohibited;
- b) Street number or lot number;
- c) Principal contractor's name and licence number; or owner builders permit number;
- d) Principal contractor's contact telephone number/after-hours number;
- e) Identification of Principal Certifying Authority, together with name, address & telephone number.

Note: Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out.

4. Home Building Act

Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the

work relates (not being the Council) has given the Council written notice of the following information:

a) in the case of work for which a principal contractor is required to be appointed:

1. The name of the licence number of the principal contractor, and
2. The name of the insurer by which the work is insured under Part 6 of that Act,

b) in the case of work to be done by an owner-builder:

1. The name of the owner-builder, and
2. The name of the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information under this condition becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the Council) has given the Council written notice of the updated information.

5. Contract of Insurance

In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of the Act, evidence that such a contract of insurance is in force is to be provided to the Principal Certifying Authority before any building work authorised to be carried out by the consent, commences.

Prior to Issue of a Construction Certificate

Nil.

Prior to Works Commencing

6. Commencement of Work & Appointment Of PCA

The applicant is to submit to Council, at least two (2) days prior to the commencement of any works, a notice of commencement of building or subdivision works and Appointment of Principal Certifying Authority (PCA).

During Construction

7. Excavation Work

All excavation and backfilling associated with the erection/demolition of the building must:

- a) be executed safely and in accordance with appropriate professional standards, and
- b) be properly guarded and protected to prevent them from being dangerous to life or property.

8. Erosion and Sediment Control

Erosion and sediment control measures are to be established prior to commencement of construction and maintained to prevent silt and sediment escaping the site or producing erosion. This work must be carried out and maintained in accordance with Council's *WBC Guidelines for Engineering Works* (see Council's website), and the Dept Housing – *Soil and Water Management for Urban Development (The Blue Book)*.

Note: All erosion and sediment control measures must be in place prior to earthworks commencing. Copies of the above Policy are available from Council's Environmental Planning and Building Services Department.

9. Hours for Construction or Demolition

Construction or demolition only be carried out between 7.00 am and 6.00 pm on Monday to Friday, and 8am to 5pm on Saturdays. No construction or demolition is to be carried out at any time on a Sunday or a public holiday.

Note: The principal contractor shall be responsible to instruct and control their sub-contractors regarding the hours of work.

10. Rubbish And Debris

All rubbish and debris associated with the development, including that which can be windblown, must be contained on site in a suitable container at all times. The container shall be erected on the development site prior to work commencing.

Materials, sheds or machinery to be used in association with the development must be stored and stacked wholly within the worksite unless otherwise approved by Council.

Note 1: No rubbish or debris associated with the development will be placed or permitted to be placed on any adjoining public reserve, footway or road.

Note 2: Offenders are liable for prosecution without further warning.

11. Toilet Facilities

Toilet facilities must be available or provided at the work site before works begin and must be maintained until the works are completed at a ratio of one toilet, plus one additional toilet for every 20 persons employed at the site.

Each toilet must:

- i. be a standard flushing toilet connected to a public sewer, or
- ii. have an on-site effluent disposal system approved under the *Local Government Act 1993*, or
- iii. be a temporary chemical closet approved under the *Local Government Act 1993*.

12. Cladding

All roof and wall finishes shall be comprised of low reflective surface materials.

Note 1: Sheet metal shall be of factory prefinished (eg, colorbond or galvanised iron) type material.

2: Zinalume will be not accepted.

13. Roofwater Disposal

Roofwater from the building shall be disposed of to the existing stormwater drainage system in accordance with the Plumbing Code of Australia, with all work carried out by a licensed plumber or drainer.

Prior to Issue of Occupation Certificate

14. Occupation Certificate

Prior to the occupation or use of the building an Occupation Certificate is to be obtained, and where Council is not the PCA, a copy is to be submitted to Council.

Ongoing Matters**15. Approved Use**

The approved building must not be used for any other purpose other than the approved use ie a shed. Any proposed change of use shall only be permitted with the consent of Council.

Advisory Notes**Inspection Schedule**

AN1. The Principal Certifying Authority is required to ensure all work is carried out in accordance with the consent, Building Code of Australia (BCA), and relevant standards, which is done during inspections at nominated stages of the work. The "Inspection Schedule" lists the mandatory and other required inspections that must be carried out by Blayney Shire Council during construction of the work.

As the Principal Certifying Authority, Council must be contacted to undertake inspections of the various stages of construction as follows:

- a. Slab/footing inspection when steel is laid prior to the pouring of concrete.
- c. Frame inspection
- b. Final/stormwater inspection at time of completion of all works.

Notice of Commencement

AN2. Notice of commencement of building works – The attached form needs to be completed and emailed, faxed or mailed to Council at least 2 days before any work commences on the site.

18) REPORT OF THE CENTROC BOARD MEETING AND CENTRAL NSW JOINT ORGANISATION MEETING HELD 4 JUNE 2020

Department: Infrastructure Services

Author: Councillor Ewin

CSP Link: 2. Local Governance and Finance

File No: GR.LR.3

Recommendation:

That the Deputy Mayoral Report from the Centroc Board Meeting and Central NSW Joint Organisation Meeting held 4 June 2020 via Zoom be received and noted.

Reason for Report:

To provide Council with the Deputy Mayor's delegate report on the Centroc Board and Central NSW Joint Organisation meetings.

Report:

I attended the Board meetings of Centroc and the Central NSW Joint Organisation (JO) on Thursday 4 June 2020 via zoom due to the current COVID-19 restrictions. Please see both sets of draft minutes enclosed.

The first item of the day was the Election of Chairperson and Deputy Chairperson

Cr J Medcalf, Mayor of Lachlan Shire Council was elected unopposed as Chair and Cr S Ferguson, Mayor of Blayney Shire Council was elected unopposed as Deputy Chair.

It was noted that the Board meeting had intended to take place at Penrith on Wednesday 3 June, due to the current pandemic plans were cancelled. A future meeting is to be co-ordinated by Penrith City Council.

Penrith City Council

The Board had the pleasure of hearing from Penrith City Council's Mayor, Cr Ross Fowler OAM, General Manager, Mr Warwick Winn, and the Director Development and Regulatory Services Mr Wayne Mitchell

Minister for Local Government the Hon Shelley Hancock.

In lieu of a face to face meeting with Ministers at Parliament House Sydney and with support from Ms Steph Cooke, Member for Cootamundra, the Board were able to speak with the Hon Shelley Hancock, Minister for Local Government who was provided briefing material including is the sustainability of the Joint Organisations and the Emergency Service Levy.

As follow up the JO will write to the Minister seeking to have JOs provide input of Terms of Reference for the JO Review and write separately regarding the Emergency Services Levy to respective Ministers and LGNSW.

Reports from Centroc

The Centroc Board met for the last time 4 June 2020. The Centroc Board will not need to meet again as there is no activity undertaken as the Joint Organisation now does all the heavy lifting.

Reports from the CNSW Joint Organisation

Portfolio Mayors and representation to other entities

That the Board resolved the Portfolio Mayors and representation as follows:

| | |
|--|---|
| Priority One: | Inter-council cooperation |
| Portfolio Mayor | Cr John Medcalf |
| Priority Two | Regional Prosperity |
| Portfolio Mayor | Cr Bill West |
| Priority Three | Regional Transport and Infrastructure |
| Portfolio Mayor | Cr Ken Keith |
| Priority Four | Regional Water |
| Portfolio Mayor/Chair | Cr David Somerville |
| Western Region Academy of Sport | Cr S Ferguson |
| NSW Council Safe Advisory Network | Natalie Terrazzino from Orange City Council and Matthew Bailey, Cabonne Council |
| Regional Strategic Roads Group | Cr B West, Cr K Keith, Cr P Miller |
| Regional Integrated Transport Group | Mr B Howard and Ms J Bennett |
| Lachlan Water Sharing and Water Resource Plan Stakeholder Advisory Panel | Cr D Somerville |

Financial

The Board were presented with the financial accounts at 20 May 2020. The Board anticipates a full year surplus of \$72,251 at 30 June 2020 against a budgeted loss of \$52,128.

The improvement in the financial position of the Joint Organisation is due to the recent receipt of the \$150,000 Capacity Building funding from OLG. The Southern Lights Project expense of \$9,874 is the first claim on this funding. Please see the full agenda for all reported financial figures

Draft Statement of Revenue and Budget

The Board were asked to approve the Draft Statement of Revenue and Budget (the Draft Statement). This is now open for feedback, please go to <https://www.centraljo.nsw.gov.au/publications/>

An amendment to the fees was made to adopt Option 3 instead of Option 1 and to include the Medical Scholarship with CSU.

Option 3 fees are increased by the IPART rate cap of 2.6% leaving a loss of \$234k which includes both the ongoing legacy loss of the \$92k added to the \$127k restricted reserve from the Office of Local Government being carried over.

Please note a Special meeting will be held Friday 3 July to adopt the Statement of Revenue and Budget subsequent to it being on public exhibition.

Regional Procurement and Contract Management Report

The Board approved the procurement and extension of a series of contracts delivering value to member Councils through cheaper pricing and lower Council overheads including:

- road signs
- a Learning Management System
- pre-employment screening
- printing and mailing of rates notices
- procurement support for water main condition assessment
- Electric Vehicle toolkit

Southern Lights

The roll-out of LEDs is well underway in the region, with lights having been installed in Bathurst, Cabonne and Orange.

Tourism Matters

The Board were advised that the Review for Regional Tourism is completed.

The Board was updated on the post Covid19 “We Want you Back” tourism campaign.

Tourism Managers returning from the LGNSW Tourism Conference have provided feedback that there may be an opportunity to seek sponsorships for a regional tourism award through LGNSW.

Charles Sturt Medical Scholarship Report

Charles Sturt University gave a proposal for a Scholarship be established to support “growing our own” medical students from within the Joint Organisation geographic footprint. This Scholarship would represent the realisation and continued support of Central NSW Councils’ long-term advocacy for a regional medical school.

The Board approved Option 1:

- A joint commitment of \$15,000 per year over a period of five years (\$75,000) to the Charles Sturt University Foundation would provide three full scholarships of \$25,000 (\$5000 a year) to students from your region studying a five year undergraduate medicine degree full time on campus.

MoU with RDA Central West Report

RDA Central West and Central NSW JO have enjoyed the benefits of a Memorandum of Understanding for over a decade. This is the only one of its kind in the nation and maximises the resource of both entities. Communication between the two Executive Officers is constant.

Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2019/2020

The Strategic Plan (the Plan) and Statement of Regional Strategic Priority identifies four priorities for action.

This report provides advice on progress on the Plan. Please see the

Updates were provided by key stakeholders

- Department of Premier and Cabinet, Ashley Albury
- Regional Development Australia Central West, Sam Harma
- Office of Local Government, Peter Evans

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

- | | | |
|---|---|---------|
| 1 | Minutes of the Centroc and Central NSW JO Meetings held 4 June 2020 | 7 Pages |
|---|---|---------|

Attachments (separate document)

Nil

Minutes of the Centroc Board meeting 4 June 2020 held via zoom

Board Delegates in bold

| | | | |
|------------------------|---------------------------|----------------------|----------------------|
| Cr B Bourke | Bathurst Regional Council | Cr K Sajowitz | Oberon Council |
| Mr D Sherley | Bathurst Regional Council | Mr G Wallace | Oberon Council |
| Cr A Ewin | Blayney Shire Council | Cr R Kidd | Orange City Council |
| Ms R Ryan | Blayney Shire Council | Mr D Waddell | Orange City Council |
| Cr K Beatty | Cabonne Council | Cr K Keith | Parkes Shire Council |
| Mr B Byrnes | Cabonne Council | Mr K Boyd | Parkes Shire Council |
| Cr D Somerville | Central Tablelands Water | Mr G Carroll | Weddin Shire Council |
| Mr G Rhodes | Central Tablelands Water | Ms C Weston | RDA CW |
| Cr B West | Cowra Shire Council | Mr S Harma | RDA CW |
| Mr P Devery | Cowra Shire Council | Mr A Albury | DPC |
| Cr P Miller | Forbes Shire Council | Mr P Evans | OLG |
| Mr S Loane | Forbes Shire Council | Ms J Bennett | Centroc |
| Cr J Medcalf | Lachlan Shire Council | Ms M Macpherson | Centroc |
| Mr G Tory | Lachlan Shire Council | Ms K Barker | Centroc |
| | | Ms V Page | Centroc |

Chaired by Cr John Medcalf the meeting opened at 10.10am

1. Apologies

| | |
|--|------------------------------|
| Resolved | Cr R Kidd/Cr B Bourke |
| That the apologies for the Centroc Board meeting 4 June 2020 listed above be accepted. | |

2. Minutes

2a Confirmation of the Minutes of the Board Meeting 27 February 2020 at Grenfell

| | |
|---|---------------------------------|
| Resolved | Cr K Keith/Cr K Sajowitz |
| That the Minutes of the Centroc Board Meeting 27 February 2020 held at Grenfell be confirmed. | |

3 Wind up of Centroc

| | |
|---|------------------------------|
| Resolved | Cr B Bourke/Cr R Kidd |
| That the Central NSW Councils (Centroc) Board note the report regarding the windup of Centroc as a Section 355 Committee of Forbes Shire Council. | |

4 Financial report

| | |
|--|-------------------------------|
| Resolved | Cr B Bourke/Cr K Keith |
| That the Board note the Financial report | |

The General Meeting of the Centroc Board closed at 10.13am

Page 1 is the last page of the Centroc Board Minutes 4 June 2020

Minutes of the Central NSW Joint Organisation meeting 4 June 2020 held via zoom

Attendees, voting members in bold.

| | | | |
|--------------------|---------------------------|----------------------|-----------------------|
| Cr B Bourke | Bathurst Regional Council | Cr J Medcalf | Lachlan Shire Council |
| Cr A Ewin | Blayney Shire Council | Cr K Sajowitz | Oberon Council |
| Cr K Beatty | Cabonne Council | Cr R Kidd | Orange City Council |
| Cr B West | Cowra Shire Council | Cr K Keith | Parkes Shire Council |
| Cr P Miller | Forbes Shire Council | | |

| | | | |
|--------------|---------------------------|-----------------|--------------------------|
| Mr D Sherley | Bathurst Regional Council | Cr D Somerville | Central Tablelands Water |
| Ms R Ryan | Blayney Shire Council | Mr G Rhodes | Central Tablelands Water |
| Mr B Byrnes | Cabonne Council | Ms C Weston | RDA CW |
| Mr P Devery | Cowra Shire Council | Mr S Harma | RDA CW |
| Mr S Loane | Forbes Shire Council | Mr P Evans | OLG |
| Mr G Tory | Lachlan Shire Council | Mr A Albury | Regional NSW |
| Mr G Wallace | Oberon Council | Ms J Bennett | Central NSW JO |
| Mr D Waddell | Orange City Council | Ms K Barker | Central NSW JO |
| Mr K Boyd | Parkes Shire Council | Ms M Macpherson | Central NSW JO |
| Mr G Carroll | Weddin Shire Council | Ms V Page | Central NSW JO |

1. **Opening meeting 10.05am**
2. **Acknowledgement to Country by Chair**
3. **Apologies applications for a leave of absence by Joint Voting representatives
Cr M Liebisch and Cr S Ferguson**

| | |
|---|-------------------------------|
| Resolved | Cr P Miller/Cr K Keith |
| That the apologies for the Central NSW Joint Organisation Board meeting 4 June 2020 listed above be accepted. | |

4. **Election of Chairperson and Deputy Chairperson**
 - **The Chair, Cr Medcalf, stepped down**
 - **Mr D Sherley became the Returning Officer**
 - **Cr J Medcalf was elected unopposed as Chair**
 - **Cr S Ferguson was elected unopposed**
 - **Cr J Medcalf assumed the Chair**
5. **Speakers**
 - **Penrith City Council - 10.15am**
 - **Cr Ross Fowler OAM, Mayor and Mr Warwick Winn, General Manager**

Action – To follow up for a future meeting at Penrith and approach the Parkland Councils Group

 - **The Hon Shelley Hancock, Minister for Local Government**
 - **Ms Steph Cooke MP, Member for Cootamundra**

6. Confirmation of the Minutes of the Central NSW Joint Organisation meeting 27 February 2020 in Grenfell

| | |
|--|------------------------------|
| Resolved | Cr P Miller/Cr B West |
| That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 27 February 2020 held in Grenfell | |

7. Business Arising from the Minutes – Matters in Progress

| | |
|--|-----------------------------|
| Resolved | Cr K Keith/Cr B West |
| That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested, remove the suggested deletion of the Blayney to Demondrille so it remains on the action list. | |

**8. Reports to Statement of Regional Strategic Priority
Priority One**

Report on Portfolio Mayors and representation to other entities

| | |
|---|--------------------------------|
| Resolved | Cr B Bourke/Cr K Beatty |
| That the Board note the Report on Portfolio Mayors and representation to other entities and from the floor determine delegates to external bodies and portfolio Mayors. | |

| | |
|--|--|
| Resolved | Cr R Kidd/Cr P Miller |
| That Portfolio Mayors for the Joint Organisation be: | |
| Priority One: | Inter-council cooperation |
| Portfolio Mayor | Cr John Medcalf |
| Priority Two | Regional Prosperity |
| Portfolio Mayor | Cr Bill West |
| Priority Three | Regional Transport and Infrastructure |
| Portfolio Mayor | Cr Ken Keith |
| Priority Four | Regional Water |
| Portfolio Mayor/Chair | Cr David Somerville |
| That the External Bodies for the Joint Organisation be: | |
| Western Region Academy of Sport | Cr S Ferguson |
| NSW Council Safe Advisory Network | Natalie Terrazzino from Orange City Council and Matthew Bailey, Cabonne Council |
| Regional Strategic Roads Group | Cr B West, Cr K Keith, Cr P Miller |
| Regional Integrated Transport Group | Mr B Howard and Ms J Bennett |
| Lachlan Water Sharing and Water Resource Plan Stakeholder Advisory Panel | Cr D Somerville |

9. Financial Report

| | |
|--|-----------------------------|
| Resolved | Cr K Keith/Cr B West |
| That the Board note the Financial Report | |

10. Draft Statement of Revenue and Budget

| | |
|---|---|
| Resolved | Cr B West/Cr P Miller |
| That the Board note the report on the Draft Statement of Revenue and Budget and | |
| 1. | Approve the Draft Statement of Revenue and Budget (the Draft Statement) with the amendment to the fees to adopt Option 3 instead of Option 1; |

2. Given the election period and associated Integrated Planning and Reporting timeframes have been extended by 12 months, note that the review of strategy for the JO will not occur until the end of 2021;
3. Accordingly, provide a report to the next meeting on programming until November 2021 that extends the life of CNSWJO Strategic Plan; and
4. Note a Special meeting will be held Friday 3 July to adopt the Statement of Revenue and Budget Subsequent to it being on exhibition

JO Sustainability report deferred until after the conversation with the Minister for Local Government, the Hon Shelley Hancock.

11. Regional Procurement and Contract Management Report

| | |
|--|------------------------------|
| Resolved | Cr B Bourke/Cr R Kidd |
| That the Board note the Regional Procurement and Contract Management Report and | |
| <ol style="list-style-type: none"> 1. approve a procurement process for the supply and delivery of road signs be conducted on behalf of member councils, noting the inclusion of a 2% contract management fee payable to CNSWJO; 2. approve the contract extension of the Learning Management System contract with ELMO for a period of 3 years from 1 September 2020 for the Learning module and course content for participating councils; 3. approve the extension of the pre-employment screening contract with Recovre until 30 June 2021 with CNSWJO staff to provide the necessary documentation to councils to execute the extension; 4. approve the extension of the printing and mailing of rates notices contract with Forms Express until 30 June 2021 with CNSWJO staff to provide the necessary documentation to councils to execute the extension; 5. endorse the approval for the extension of the procurement support for water main condition assessment contract with Common Thread Consulting until 30 June 2020, including a variation to include a more detailed evaluation of responses; 6. approve the extension of the EV toolkit contract with Evenergi until 31 August 2020; and 7. note the status of the BPAP Program and encourage council staff to provide information to inform the program if and when required. | |

12. Southern Lights Report

| | |
|---|--------------------------------|
| Resolved | Cr B Bourke/Cr P Miller |
| That the Board note the Southern Lights Report. | |

13. Formation of a Training, Learning and Development Working Group Proposal

| | |
|---|----------------------------|
| Resolved | Cr R Kidd/Cr B West |
| That the Board | |
| <ol style="list-style-type: none"> 1. note the formation of a Training, Learning and Development Working Group Proposal report; 2. approve the formation of the Training, Learning and Development (TLD) Working Group where participation is optional; and 3. approve the TLD Working Group resourcing to be funded out of existing CNSWJO reserves for 2020/2021 FY and recommend that fee options be included in the 2021/2022 FY budget for consideration and it be reported to the Board accordingly. | |

Priority Two: Regional Prosperity

14. Tourism Matters

| Resolved | Cr B West/Cr K Keith |
|--|-----------------------------|
| Note the Tourism Matters report and | |
| <ol style="list-style-type: none"> 1. Note the advice from a survey conducted across the region on the role of the Joint Organisation in tourism encouraged continuing activity on tourism at the regional level; 2. Use surplus funds in the JO tourism budget to procure external support to refresh strategy for regional tourism leveraging the JO model; 3. Include in the heads of consideration for the strategic refresh; <ol style="list-style-type: none"> a. The current framework for tourism in regional NSW from the LTO through to Federal support for tourism. This to include funding, strategic and structural arrangements; b. Opportunities and challenges for tourism in regional NSW; and c. The value to member Councils and through them to their communities of the JO taking a role in tourism; and 4. Note that this advice will inform future activity and its resourcing; 5. Continue with the existing fee structure to focus on the highly successful Public Relations and Social Media activity; 6. Commends to the Central NSW Regional Tourism Group it undertake minor structural change to enable a more nimble tactical response from the region while the broader strategic refresh is being undertaken; 7. Direct that the Tourism Review Subcommittee becomes the Steering Committee for the refresh of strategy for tourism in the region; 8. Note that the Tourism Review for the Central NSW JO is complete and thank the members of the Tourism Review Subcommittee for their ongoing support for tourism in the region; 9. Advocate to LGNSW to coordinate a Regional Tourism Awards seeking support from Destination Network Country and Outback; and 10. Note the progression of the “We Want You Back Campaign.” | |

11.02am The Hon Shelley Hancock joined the meeting

11.21am Minister Hancock left the meeting

15. JO Sustainability Report

| Resolved | Cr K Keith/ Cr R Kidd |
|--|------------------------------|
| That the Board note the JO Sustainability Report and | |
| <ol style="list-style-type: none"> 1. note that there is good support for the JO model from State agencies this region is engaged with; 2. remain alert to the challenges for sustainability of the broader network; 3. continue to support the broader JO network in its activities in sustainability; 4. monitor differing approaches to models for intergovernmental collaboration being considered by other regions; 5. note the briefing advice to the Minister for Local Government attending the Board meeting; 6. Welcome the Minister’s positivity with regard to JOs; 7. write to the Minister seeking to have JOs provide input of Terms of Reference for the JO Review 8. Write separately regarding the Emergency Services Levy to respective Ministers and LGNSW; and 9. continue to provide feedback to the Minister with regard to the above. | |

16. Charles Sturt Medical Scholarship Report

| Resolved | Cr B West/Cr P Miller |
|--|------------------------------|
| That the Board note the Regional Medical Student Scholarships Report and | |
| <ol style="list-style-type: none"> 1. Note the report provides 2 options for a commitment to the Charles Sturt University Foundation for students from your region studying a five year undergraduate medicine degree full time on campus; <ol style="list-style-type: none"> a. Option 1 - \$15k commitment per year for 5 years for a total of \$75k or b. Option 2 - \$25k for 5 years for a total of \$125k to the Charles Sturt University Foundation for students from your region studying a five year undergraduate medicine degree full time on campus; 2. Adopt Option 1 to be funded from Joint Organisation reserves; and 3. Amend the budget for 2020/2021 accordingly. | |

11.29am Steph Cooke, Member for Cootamundra joined the meeting

11.30am Cr A Ewin left meeting

11.38am Steph Cooke, Member for Cootamundra left the meeting for Division in her role as Whip

17. Update to the MoU with RDA Central West

| Resolved | Cr B West/Cr R Kidd |
|---|----------------------------|
| That the Board note the Update to the MoU with RDA Central West Report and provide scoping advice on progressing better telecommunications outcomes for the region to be included in the actions going forward. | |

12.01pm Cr A Ewin joined the meeting

Emergent

18. COVID-19 Response in region

| Resolved | Cr P Miller/Cr B West |
|---|------------------------------|
| That the Board note the COVID-19 Response in the Region Report and support ongoing changes to the Board calendar including but not limited to: <ul style="list-style-type: none"> • Adopting the date for the meeting with Federal representatives is 27 August through the Hon Michael McCormack's Office; • Noting that the August Board meeting will be held the day before 26 August at a venue to be advised; • A special meeting with State Parliamentarians supported by Steph Cooke MP later this calendar year; • Meetings using online platforms from time to time to progress Board discussions with key influencers; • These to include meetings online with State and Federal members; • Note that scoping work on lessons learned from this region's response to Covid 19 has commenced through the Regional Leadership Executive; and • Through the Chair monitor Covid19 and alter programming as needs. | |

19. Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2019/2020

| Resolved | Cr B Bourke/Cr R Kidd |
|--|------------------------------|
| the Board note the Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority. | |

20. Updates provided by Mr A Albury, Mr S Harma and Mr P Evans

21. Matters raised by members

Review of business paper format – Ms J Bennett to work with Cr P Miller offline

12.30pm Cabonne representatives Cr K Beatty and Mr B Byrnes left meeting

22. Late reports – Nil

23. Speakers to the next meeting -

As the meeting will be in Canberra speakers will be determined through the Chair. Please note that based on positive feedback from the Board there may be meetings coordinated via Zoom for both General Managers and Board members with various State and Federal members, Ministers, agencies and other influencers.

24. The next meeting dates are

Board –3 July 2020 – Via Zoom - Adoption of the Statement of Revenue and Budget.

GMAC – 23 July 2020

Board – 26 August in Canberra

27 August 2020 – Parliament House Canberra

Meeting closed at 12:34pm

Page 6 is the last page of the Central NSW Joint Organisation meeting 4 June 2020